



North Carolina Department of Health and Human Services Office of the Controller

Beverly Eaves Perdue, Governor
Lanier M. Cansler, Secretary

Laketha M. Miller, Controller
(919) 733-0169

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LOCATION:
616 Oberlin Road
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September 9, 2009

Dear County Director of Social Services:

Subject: Fiscal Reporting Procedures for the Parent Partners Fund (Casey Family Foundation)

Effective with August 2009 services reimbursed September 2009, Mecklenburg and Pitt counties will need to use the following codes to claim reimbursement for the Parent Partners Fund reported on the DSS-1571.

Part IA: Services (Salary and Fringe Benefits)

Application Code **134**, Function Code **08**, Column **10**, **Parent Partners** 100% State funds

Part II: There is no Part IV coding requirement.

Part IV: There is no Part IV coding requirement.

There is no CFDA number for this fund. The *Parent Partners* program will not be tracked on the XS411 report. In terms of overhead for your Maximus software, this program will not draw overhead from IM Supervision & Clerical, IV-D Supervision & Clerical or Joint Workers IM & IV-D.

If you have any questions concerning these reporting procedures, please contact your appropriate Local Business Liaison or County Administration Accounting Unit at (919) 733-2306.

Sincerely,

[signed]

Laketha M. Miller

LMM/mkd

cc: DSS-1571 Contact Personnel
Sherry S. Bradsher

Jack W. Chappell
Sarah Barham

Debbie Hawkins
Local Business Liaisons

Myra K. Dixon
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