



North Carolina Department of Health and Human Services Office of the Controller

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LOCATION:
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August 11, 2010

Dear County Director of Social Services:

Subject: Fiscal Reporting Procedures for the Family Violence Prevention Services Act (FVPSA)

Effective retroactively to **June 2010 services reimbursed July 2010**, all counties who qualify, including Native American counties, will need to use the following codes to claim the **Family Violence Prevention Services** funds on the DSS-1571.

Part IA: (Salary and Fringe Benefits)

Application Code **110**, Function Code **25**, Column **18**, **Family Violence Prevention Svcs Non-Reimbursable** 100% County funds

Part II: There are no Part II coding requirements.

Part IV: (Purchased Services): Counties will need to use **Fund ID "V"** with the applicable **Family Violence Prevention Acts** service code, which is available in the SIS manual. These purchased services are documented with a client identification number. Costs will be tracked in *application code III Family Violence Prevention Services*. These services will be 100% federally funded with the Family Violence Prevention Acts funds.

The CFDA number for this fund is 93.671. The related cost for *application code III* will be tracked on the XS411 report under the heading "**Family Violence Prevention Services (Fam VPS)**". In terms of overhead for your Maximus software, the reimbursable services for Family Violence Prevention is only being tracked with Part IV coding, thus overhead is not applicable.

If you have any questions concerning these reporting procedures, please contact your appropriate Local Business Liaison or County Administration Accounting Unit at (919) 733-2306.

Sincerely,

Laketha M. Miller

LMM/mkd

cc: DSS-1571 Contact Personnel
Sherry S. Bradsher

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