



North Carolina Department of Health and Human Services Office of the Controller

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January 29, 2010

Dear County Director of Social Services:

Subject: Revised Fiscal Reporting Procedures for the Special Permanency Planning due to the Federal IV-B participation rate change.

The application code used for Special Permanency Planning has changed, but the method for county DSS1571 reporting will remain the same. Effective retroactively to include October 2009 payments, the initial county processing is to begin during **January services reimbursed February 2010**; counties will need to use the following codes to report expenditures for Special Permanency on the DSS-1571 report.

Part IA: (Salary and Fringe Benefits)

Application Code **283**, Function Code **20**, Column **14**, **Special Permanency Planning**
The percentage shares are now 72% Federal fund 28% County fund

Part II: (Administrative Expenditures and/or Purchased Services) The following Part II code will be used for tracking Special Permanency Planning application code 283, the reimbursement will be 72% Federal funds and 28% County.

<i>Code</i>	<i>Fund</i>	<i>Description</i>
368	1	Spec Perm Planning

Part IV: (Purchase Services)

Fund ID "G" Special Permanency Planning Application Code 283
The Part IV service codes for fund ID "G" will not change.

The CFDA number for Special Permanency Planning is 93.645. The federal cost for this application code 283 will continue to be tracked on the XS411 report under the description "*Sp Perm Plan*". In terms of overhead, for your Maximus software, Special Permanency Planning will not draw overhead from IM Supervision & Clerical, IV-D Supervision & Clerical or Joint Workers IM & IV-D.

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If you have any questions concerning these reporting procedures, please contact your appropriate Local Business Liaison or County Administration Accounting Unit at (919) 733-2306.

Sincerely,

Laketha M. Miller

LMM/mkd

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