



North Carolina Department of Health and Human Services
Office of the Controller

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May 05, 2011

Dear County Director of Social Services:

Subject: Fiscal Reporting Procedures for the Family Violence Prevention Services Act (FVPSA) 75% Federal Match

Effective beginning with April 2011 services reimbursed May 2011, all DSS counties who qualify, excluding Native American counties, will need to use the following codes to claim the **Family Violence Prevention Services 75% reimbursement** funds on the DSS-1571.

Part IA: (Salary and Fringe Benefits)

Application Code **110**, Function Code **25**, Column **18**, **Family Violence Prevention Svcs Non-Reimbursable** 100% County funds

Part II: There are no Part II coding requirements.


Part IV: (Purchased Services): Counties will need to use **Fund ID "V"** with the applicable **Family Violence Prevention Services Act** code, which is available in the SIS manual. These purchased services are documented with a client identification number. Cost will be tracked in *application code 119 Family Violence Prevention Services*. These services will be 75% federally funded with the Family Violence Prevention Services Act funds.

The CFDA number for this fund is 93.671. The related cost for *application code 119* will be tracked on the XS411 report under the heading "**Family Violence Prevention Services Act (FVPSvc 75%)**". In terms of overhead, for your Maximus software, the reimbursable service for Family Violence Prevention is being tracked only with Part IV coding thus overhead is not applicable. In terms of overhead (for your Maximus software) on the **Family Violence Prevention Svc Act Non-Reimbursable** program it will not draw overhead from IM Supervision & Clerical, IV-D Supervision & Clerical or Joint Workers IM & IV-D.

Fiscal Reporting Procedures for Family Violence Prevention Services Act (FVPSA) 75% Federal match
May 05, 2011
page 2

If you have any questions concerning these reporting procedures, please contact your appropriate Local Business Liaison or County Administration Accounting Unit at (919) 733-2306.

Sincerely,



Laketha M. Miller

LMM/mkd

cc: DSS-1571 Contact Personnel
Sherry S. Bradsher

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Local Business Liaisons

Debbie Hawkins
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