



North Carolina Department of Health and Human Services  
Office of the Controller

Beverly Eaves Perdue, Governor  
Lanier M. Cansler, Secretary

Laketha M. Miller, Controller  
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LOCATION:  
616 Oberlin Road  
Raleigh, NC 27605

February 01, 2011

Dear County Director of Social Services:

**Subject: Fiscal Reporting Procedures regarding Increased Federal Matching Funds for Translation and Interpretation Services under Children’s Health Insurance Program (CHIP)**

Effective beginning January 2011 services reimbursed February 2011, all counties, including Native American counties, will need to use the following codes to claim reimbursement for **Health Choice Interpretation Services (HCI)** on the DSS-1571. These expenditures are eligible to be claimed retroactively from October 2010 service month. Please reference guidelines provided in the program letter dated January 13, 2011 for claiming prior expenditures, beginning with October 2010 services.

**Part IB: (Income Maintenance - Salary and Fringe Benefits)**

Application Code **470**, Function Code **63**, Column **10**, **HCI Services 80.3% Federal 19.7% State funds**  
Application Code **475**, Function Code **63**, Column **11**, **HCI Svc Local 80.3% Federal 19.7% Cnty funds**

**Part II: (Administrative Expenditures and/or Purchased Services)** The following codes will be tracked in application code 470, the reimbursement will be 80.3% Federal 19.7% State funds, and 475 the reimbursement will be 80.3% Federal 19.7% County funds

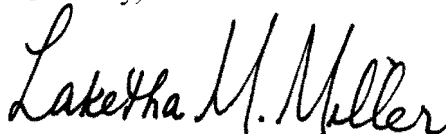
<i>Code</i>	<i>Fund</i>	<i>Description</i>
470	1	HCI Services
475	1	HCI Services Local

**Part IV: There is no Part IV coding requirements.**

The CFDA number for this fund is 93.767. The related cost for application code 470 “Health Choice Interpretation Services” will be tracked on the XS411 report within the existing NC Health Choice allocation. In terms of overhead for both application codes in your Maximus software, this program will **not** draw overhead from Service Supervision & Clerical, IV-D Supervision & Clerical or Joint Svc Workers & IV-D.

If you have any questions concerning these reporting procedures, please contact your appropriate Local Business Liaison or County Administration Accounting Unit at (919) 733-2306.

Sincerely,

A handwritten signature in black ink that reads "Laketha M. Miller". The signature is written in a cursive style with a large initial "L".

Laketha M. Miller

LMM/mkd

cc: DSS-1571 Contact Personnel  
Jack W. Chappell  
Debbie Hawkins  
Myra K. Dixon  
Sherry S. Bradsher  
Kathy Sommese  
Local Business Liaisons  
Kelli Winters-Billman