



North Carolina Department of Health and Human Services Office of the Controller

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Laketha M. Miller, Controller
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MAILING ADDRESS:
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LOCATION:
1050 Umstead Drive
Raleigh, NC 27603

July 5, 2012

Dear County Director of Social Services:

Subject: Fiscal Reporting Procedures for New Budget Restructure Application Codes

Effective beginning **June 2012 services reimbursed in July 2012**, all counties including Native American counties will need to use the information on the attached Excel spreadsheet to access the new coding and application codes added to the County Administration Reimbursement System (CARS) as a result of the DHHS Open Window Budget Restructure Initiative.

The columns on the attached worksheet contain the information normally provided in the Fiscal Reporting Procedures letters supplied to the counties when new application codes are added. As well, any SIS change detail will be provided through a SIS User Manual Update. The DSS Fiscal Manual will also be updated to reflect all of the new Part I and Part II codes. For ease of presentation, we will not be sending individual letters for each application code.

If you have any questions regarding reporting procedures, please contact your Business Liaison or County Administration Accounting Unit at (919) 527-6150.

Sincerely,

A handwritten signature in black ink that reads "Laketha M. Miller".

Laketha M. Miller

LMM/dh

cc: DSS-1571 Contact Personnel
Myra K. Dixon
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Jack W. Chappell
Sherry S. Bradsher

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Local Business Liaisons

New Budget Restructure Application Codes

Application Code	DESCRIPTION	PART I Func/Col	PART II Code/Fund	PART IV Fund ID Svc-Code	PART IV Fund ID Svc-Code	PART IV Fund ID Svc-Code	CFDA NUMBER	Overhead Draw SVC-IM-CSE	Share % FED/ST/CNTY	Tracked on XS411c	XS 411c Heading
011	SSBG STATE-ADOPTION	04/11		2-028			N/A	Services	0/75/25	YES	SSBG STATE
012	SSBG FEDERAL-CPS	05/09		3-171	3-219	3-230	93.667	Services	75/0/25	YES	SSBG FEDERAL
017	SSBG STATE-CPS	04/12		2-212			N/A	Services	0/75/25	YES	SSBG STATE
044	WRK FRST SVC-FOSTER CARE	53/09		W-100	W-104	W-109	93.558	Services	0/0/100	NO	
045	WRK FRST ADMIN-FOSTER CARE	53/10					93.558	Services	0/0/100	NO	
046	WRK FRST SVC-FAMILY SUPPORT	53/11		W-048 W-390	W-122	W-123	93.558	Services	0/0/100	NO	
047	WRK FRST ADMIN-FAMILY SUPPORT	53/12					93.558	Services	0/0/100	NO	
051	TANF SERVICES 100% FED-CPS	55/15		T-212	T-219	T-230	93.558	Services	100/0/0	YES	WORK FIRST FEDERAL
052	TANF ADMIN 100% FED-CPS	55/16					93.558	Services	100/0/0	YES	WORK FIRST FEDERAL
053	TANF FAMILY SUPPORT SERV	03/14	053-1	Q-121	Q-122		93.558	Services	100/0/0	YES	TANF CHILD CPS & FC ADOPTION
054	TANF FAMILY SUPPORT ADMIN	N/A					93.558	Services	100/0/0	YES	TANF CHILD CPS & FC ADOPTION
055	TANF FOSTER CARE SERV	03/13	055-1	Q-104 Q-128	Q-105	Q-119	93.558	Services	100/0/0	YES	TANF CHILD CPS & FC ADOPTION
056	TANF FOSTER CARE ADMIN	N/A					93.558	Services	100/0/0	YES	TANF CHILD CPS & FC ADOPTION
058	TANF SERVICES 100% FED-FAM SUPP	55/11		T-048 T-123	T-121 T-333	T-122 T-390	93.558	Services	100/0/0	YES	WORK FIRST FEDERAL
059	TANF ADMIN 100% FED-FAM SUPP	55/12					93.558	Services	100/0/0	YES	WORK FIRST FEDERAL
060	TANF SERVICES 100% FED-FOS CARE	55/09	060-1	T-100 T-109	T-104 T-119	T-105 T-128	93.558	Services	100/0/0	YES	WORK FIRST FEDERAL
061	TANF ADMIN 100% FED-FOS CARE	55/10					93.558	Services	100/0/0	YES	WORK FIRST FEDERAL
083	IV-E/STATE ADOPTION	39/10					93.658	Services	0/100/0	YES	ADOPTION/FOSTER CARE STATE
084	NON-IV-E ADOPTION	37/11					93.658	Services	0/100/0	YES	ADOPTION/FOSTER CARE STATE
085	TANF ADOPTION SERV	03/15	085-1	Q-012			93.558	Services	100/0/0	YES	TANF CHILD CPS & FC ADOPTION
086	TANF ADOPTION ADMIN	N/A					93.558	Services	100/0/0	YES	TANF CHILD CPS & FC ADOPTION
087	TANF ADMIN 100% FED-ADOPT	55/14					93.558	Services	100/0/0	YES	WORK FIRST FEDERAL
088	TANF TO SSBG-ADOPTION	03/16	088-1	L-005 L-012	L-009 L-016	L-010 L-019	93.667	Services	75/0/25	YES	TANF TO SSBG
089	TANF SERV 100% FED-ADOPT	55/13	089-1	T-009 T-016	T-010 T-019	T-012	93.558	Services	100/0/0	YES	TANF CHILD CPS & FC ADOPTION
091	WRK FRT PUR SVC-ADOPTION	N/A		W-050			93.558	Services	0/0/100	NO	
092	WRK FRST SVC-ADOPTION	53/13					93.558	Services	0/0/100	NO	
093	WRK FIRST ADMIN-ADOPTION	53/14					93.558	Services	0/0/100	NO	
094	IV-E ADOPTION	39/15					93.658	Services	50/25/25	YES	IV-E CHILD PROTECTIVE SERVICE
101	SSBG FEDERAL-HOME & COMM SRV	05/13	101-1				93.667	Services	75/0/25	YES	SSBG FEDERAL
102	SSBG STATE-HOME & COMM SRV	04/13		2-180			N/A	Services	0/75/25	YES	SSBG STATE
164	ADC COORD NON REIMB						N/A	Services	0/0/100	NO	
184	PREP & DEL MLS - STE > 60	19/12		7-180			93.667	Services	87.5/0/12.5	YES	STATE IN HOME
186	AT RISK MED CMS-CWS Non Reimb	23/18					N/A	Services	0/0/100	NO	
192	TRANS-CHILD-CPS-SIH <17	16/15		P-252			93.667	Services	75/0/25	YES	SSBG FEDERAL
193	TRANS-CHILD-FOSTER CRE-SIH <17	16/14		P-251			93.667	Services	75/0/25	YES	SSBG FEDERAL
198	PERMANENCY PLAN-74% Adopt	20/10					93.645	Services	74/0/26	YES	SPECIAL PERMANENCY PLAN
214	SSBG FEDERAL-AT RISK CASE MGMT	05/14					93.667	Services	75/0/25	YES	SSBG FEDERAL
215	SSBG STATE-AT RISK CASE MGMT	04/14					N/A	Services	0/75/25	YES	SSBG STATE
237	TRANS-ADULT-SIH-HOME & COMM 18-59	16/10					93.667	Services	75/0/25	YES	SSBG FEDERAL
247	TRANS-ADULT-SIH-HOME & COMM>60	16/13					93.667	Services	75/0/25	YES	SSBG FEDERAL
248	TRANS-CHILD-CPS-SSBG	16/12		3-252			93.667	Services	75/0/25	YES	SSBG FEDERAL
249	TRANS-CHILD-FOSTER CRE-SSBG	16/11		3-251			93.667	Services	75/0/25	YES	SSBG FEDERAL

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284	PERMANENCY PLAN-74% CPS	20/09					93.645	Services	74/0/26	YES	SPECIAL PERMANENCY PLAN
304	IVE OPTIONAL ADMIN-Adoption	39/09	304-1	R-009	R-016	R-028	93.658	Services	50/0/50	NO	
305	IVE OPTIONAL ADMIN-CPS	N/A		R-219			93.658	Services	50/0/50	NO	
319	WRK FRST SVC-CPS	53/15		W-212			93.558	Services	0/0/0	NO	
320	WRK FRST ADMIN-CPS	53/16					93.558	Services	0/0/0	NO	
342	WRK FRST NR ADOPT-OVERAGE	55/18		W-005			93.558	Services	0/0/100	NO	
343	WRK FRST NR CPS-OVERAGE	56/18		W-212			93.558	Services	0/0/100	NO	
344	WRK FRST NR FOS CARE-OVERAGE	57/18		W-100	W-104	W-109	93.558	Services	0/0/100	NO	
345	WRK FRST NR FAM SUP-OVERAGE	58/18		W-048 W-390	W-122	W-123	93.558	Services	0/0/100	NO	
348	WRK FRST ADMIN-WFFA OVERAGE	63/18					93.558	Services		NO	
366	PERMANENCY PLAN 75%-CPS	20/11		G-171 G-252	G-212	G-219	93.645	Services	75/0/25	YES	SPECIAL PERMANENCY PLAN
367	TRANS-CHILD-FOSTERCRE-PERM PLAN	N/A					93.645	Services		YES	SPECIAL PERMANENCY PLAN
369	PERMANENCY PLAN-74% Fam Supp	20/15					93.645	Services	74/0/26	YES	SPECIAL PERMANENCY PLAN
385	SSBG FEDERAL-FAM SUPP SERV	01/12		3-048	3-050		93.667	Services	75/0/25	YES	SSBG FEDERAL
387	SSBG FED GUARDIANSHIP	07/09		3-107			93.667	Services	75/0/25	YES	SSBG FEDERAL
390	SSBG FEDERAL-APS	05/15		3-204			93.667	Services	75/0/25	YES	SSBG FEDERAL
391	SSBG STATE-APS	04/15					N/A	Services	0/75/25	YES	SSBG STATE
393	SSBG ST-GUARDIANSHIP	07/10					N/A	Services	0/75/25	YES	SSBG STATE
397	SSBG FEDERAL-CM & COUNSEL	05/16					93.667	Services	75/0/25	YES	SSBG FEDERAL
399	SSBG STATE-CM & COUNSEL	04/16					N/A	Services	0/75/25	YES	SSBG STATE
473	NON-Eligible-FNS EMPLOY & TRAIN	21/18					N/A	Income Mainte	0/0/100	NO	
485	TRANS-CHILD-CPS-Perm Plan	N/A					93.645	Services	75/0/25	YES	SPECIAL PERMANENCY PLAN
486	PERMANENCY PLAN 75%-Fam Supp	20/13					93.645	Services	75/0/25	YES	SPECIAL PERMANENCY PLAN
491	SSBG STATE-FAM SUPP SERV						N/A	Services	0/75/25	YES	SSBG STATE
506	NON-Eligible-CPS						N/A	Services	0/0/100	NO	
507	NON-Eligible-Foster Care		507-4				N/A	Services	0/0/100	NO	
508	NON-Eligible-Home & Comm		508-4				N/A	Services	0/0/100	NO	
509	NON-Eligible-Fam Sup Srv						N/A	Services	0/0/100	NO	
510	NON-Eligible-TANF-DV						N/A	Services	0/0/100	NO	
511	NON-Eligible-Child Support						N/A	Services	0/0/100	NO	
514	NON-Eligible-Guardianship						N/A	Services	0/0/100	NO	
600	TANF ADOPTION ADM-CO						N/A	Services	0/0/100	NO	
601	TANF FOSTER CARE ADMIN-CO						N/A	Services	0/0/100	NO	
602	TANF FAMILY SUPPORT ADMIN-CO						N/A	Services	0/0/100	NO	
603	TANF ADOPTION SERV-CO						N/A	Services	0/0/100	NO	
604	TANF FOSTER CARE SERV-CO						N/A	Services	0/0/100	NO	
605	TANF FAMILY SUPPORT SERV-CO						N/A	Services	0/0/100	NO	
606	NON-IV-E ADOPTION-CNTY						N/A	Services	0/0/100	NO	
606	NON-IV-E ADOPTION-CNTY						N/A	Services	0/0/100	NO	
607	SSBG FED-HM & COM 100% CO						N/A	Services	0/0/100	NO	
608	SSBG FED-CM & COUNS 100% CO						N/A	Services	0/0/100	NO	
609	SSBG FED-APS 100% CO						N/A	Services	0/0/100	NO	
610	SSBG FED-AD HM SPEC 100% CO						N/A	Services	0/0/100	NO	
611	SSBG FED-ADOPTION 100% CO						N/A	Services	0/0/100	NO	
612	SSBG FED-AT RSK CSE MGT 100% CO						N/A	Services	0/0/100	NO	
613	SSBG FED-FAM SUP SRV 100% CO						N/A	Services	0/0/100	NO	
614	SSBG FED-CPS 100% CO						N/A	Services	0/0/100	NO	
617	SSBG FED-GUARD 100% CO						N/A	Services	0/0/100	NO	
622	SSBG State APS 100% CO						N/A	Services	0/0/100	NO	
623	SSBG STATE-HM & COM 100% CO						N/A	Services	0/0/100	NO	
624	SSBG STATE-CM & COUNS 100% CO						N/A	Services	0/0/100	NO	
625	SSBG STATE-GUARD 100% CO						N/A	Services	0/0/100	NO	

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626	SSBG STATE-AD HM SPEC 100% CO						N/A	Services	0/0/100	NO	
627	SSBG STATE-ADOPTION 100% CO						N/A	Services	0/0/100	NO	
628	SSBG STATE-AT RSK CSE MGT 100% CO						N/A	Services	0/0/100	NO	
629	SSBG STATE-FAM SUP SRV 100% CO						N/A	Services	0/0/100	NO	
630	SSBG STATE-CPS 100% CO						N/A	Services	0/0/100	NO	
780	OTHER NON-DSS REIM SERVICES	36/18					N/A	Services	0/0/100	NO	
781	OTHER NON-DSS REIM SERVICES	36/09					N/A	Services	0/0/100	NO	
782	OTHER NON-DSS REIM SERVICES	36/10					N/A	Services	0/0/100	NO	
783	OTHER NON-DSS REIM SERVICES	36/11					N/A	Services	0/0/100	NO	
784	OTHER NON-DSS REIM SERVICES	36/12					N/A	Services	0/0/100	NO	
785	OTHER NON-DSS REIM SERVICES	36/13					N/A	Services	0/0/100	NO	
786	OTHER NON-DSS REIM SERVICES	36/14					N/A	Services	0/0/100	NO	
787	OTHER NON-DSS REIM SERVICES	36/15					N/A	Services	0/0/100	NO	
788	OTHER NON-DSS REIM SERVICES	75/18					N/A	Income Mainte	0/0/100	NO	
789	OTHER NON-DSS REIM SERVICES	75/10					N/A	Income Mainte	0/0/100	NO	