



North Carolina Department of Health and Human Services  
Office of the Controller

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Albert A. Delia, Acting Secretary

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June 29, 2012

Dear County Director of Social Services:

**Subject: Fiscal Reporting Procedures regarding Child Support Enforcement Paternity Test Fees**

Effective beginning **June 2012 services reimbursed July 2012**, all counties, including Native American counties, will need to use the following codes to report for **Child Support Enforcement (CSE) Paternity Test Fees** on the DSS-1571 report. As well a program letter from the CSE Division will be provided with additional details regarding the collection of these fees.

**Part I: There is no Part I coding requirements for Salary and Fringe Benefits.**

**Part II: (Administrative Expenditures and/or Purchased Services)** The following codes will be tracked in application code 424; the percentage distribution for this fee will be 66% Federal and 34% County funds.

<i>Code</i>	<i>Fund</i>	<i>Description</i>
424	1	IV-D Paternity Test Fees

**Part IV: There is no Part IV coding requirements for reporting services with a client identification number.**

The CFDA number for this fund is 93.563. The related cost for application code 424 "IV-D Paternity Test Fees" will not be tracked on the XS411 report. In terms of overhead the funds for application codes 424 in your Maximus software, this program will **not** draw overhead from Service Supervision & Clerical, Income Maintenance Supervision & Clerical or Joint IM & Svc Workers.

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If you have any questions concerning these reporting procedures, please contact your appropriate Local Business Liaison or County Administration Accounting Unit at (919) 527-6150.

Sincerely,



Laketha M. Miller

LMM/mkd

cc: DSS-1571 Contact Personnel  
Jack W. Chappell  
Debbie Hawkins  
Myra K. Dixon  
Sherry S. Bradsher  
Kathy Sommese  
Local Business Liaisons  
Kelli Winters-Billman