



North Carolina Department of Health and Human Services
Office of the Controller

Pat McCrory
Governor

Aldona Z. Wos, M.D.
Ambassador (Ret.)
Secretary DHHS

Laketha M. Miller
Controller

May 13, 2013

Dear County Director of Social Services:

Subject: Fiscal Reporting Procedures regarding Permanency Planning County

Effective beginning **April 2013 services reimbursed May 2013**, all counties, including Native American Counties, will temporarily (through June 2013 reimbursement) be able to use the following codes to make reclassifications with the **Permanency Planning County** code on the DSS-1571. These expenditures are eligible to be claimed using the following coding retroactively from June 2012 service month.

Part IA (Service and Fringe Benefits): The Part I coding will be tracked as application code **465 Permanency Planning County**. This application code is 100% County share on all financial reporting and, the Part I coding for **Permanency Planning County** is Function Code 25, Column 18.

Part II: (Administrative Expenditures and/or Purchased Services) The following codes will be used on Part II to track Permanency Planning County application code 465.

<i>Code</i>	<i>Fund</i>	<i>Description</i>
465	1	Permanency Planning County

Part IV (Purchased Services): Not Applicable

There is no CFDA number for this code. Application code 465 will not be tracked on the XS411 report. In terms of overhead for the application code in your Maximus software, this program will **not** draw overhead from Income Maintenance Supervision & Clerical, IV-D Supervision & Clerical or Joint IM & IV-D Workers.

If you have any questions concerning these reporting procedures, please contact your appropriate Local Business Liaison or County Administration Accounting Unit at (919) 527-6150.

Sincerely,

Laketha M. Miller

LMM/mkd

cc: DSS-1571 Contact Personnel
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