



North Carolina Department of Health and Human Services  
Office of the Controller

Pat McCrory  
Governor

Aldona Z. Wos, M.D.  
Ambassador (Ret.)  
Secretary DHHS

Laketha M. Miller  
Controller

July 16, 2013

Dear County Director of Social Services:

**Subject: Fiscal Reporting Procedures Regarding The Family Reunification Fund**

Effective beginning **July 2013 services reimbursed August 2013** all counties, including Native American counties, will need to use the following codes to claim reimbursement for **Family Reunification Funding** (*Title IV-B-2*) on their DSS-1571 report.

**Part IA: (Service - Salary and Fringe Benefits)**

Application Code 220, Function Code 06, Column 16, **Family Reunification (Fam Reunify)**  
100% Federal funds.

**Part II: (Administrative Expenditures and/or Purchased Services)** There is **no** Part II coding requirements.

**Part IV: (Purchased Services requiring client ID)** Counties will need to use **Fund ID "V"** on Part IV of the DSS 1571 reporting with the appropriate service code for the **Family Reunification Fund**. The service codes associated to Family Reunification are available in the SIS Manual. Purchased services are to be reported with a client identification number on Part IV. The associated purchased services cost for Family Reunification will be tracked on Part IV with **application code 220** and can be reviewed in the 338MCR monthly report by the 220 application code.

The CFDA number for this fund is 93.556. **Family Reunification** is an allocated capped fund thus cost for application code 220 will be tracked on the DHHS XS411c report under the title **Fam Reunification**.

In terms of overhead for the application code in your Maximus software, this program will **not** draw overhead from Income Maintenance Supervision & Clerical, IV-D Supervision & Clerical or Joint IM & IV-D Workers.

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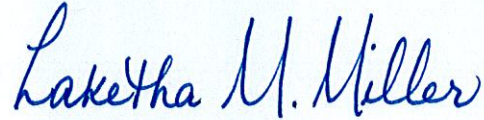
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If you have any questions concerning these reporting procedures, please contact your appropriate Local Business Liaison or County Administration Accounting Unit at (919) 527-6150.

Sincerely,



Laketha M. Miller

LMM/mkd

cc: DSS-1571 Contact Personnel  
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