



North Carolina Department of Health and Human Services
Office of the Controller

Pat McCrory
Governor

Aldona Z. Wos, M.D.
Ambassador (Ret.)
Secretary DHHS

Laketha M. Miller
Controller

November 15, 2013

Dear County Director of Social Services:

Subject: Fiscal Reporting Procedures Regarding Health Coverage For Workers With Disabilities (HCWD) Fees

Effective beginning October 2013 services reimbursed November 2013, all counties, including Native American counties, will need to use the following codes to report **Health Coverage for Workers with Disabilities Fees** on the DSS-1571 report. These fees are eligible to be reported retroactively for services from the June 2013 service month.

Part I: There is no Part I coding requirements for Salary and Fringe Benefits.

Part II: (Administrative Expenditures and/or Purchased Services) The following codes will be tracked in application code 433; the percentage distribution for this fee will be 50% Federal and 50% County funds.

<i>Code</i>	<i>Fund</i>	<i>Description</i>
433	1	HCWD Fees

Part IV: There is no Part IV coding requirements for reporting services with a client identification number.

The Catalog of Federal Domestic Assistance (CFDA) number for this fund is 93.778. The related cost for application code 433 "Health Coverage for Workers with Disabilities" will not be tracked on the XS411 report. In terms of overhead for the funds from application codes 433 in your Maximus software, this program will not draw overhead from Service Supervision & Clerical, IV-D Supervision & Clerical or Joint IV-D & Service Workers.

If you have any questions concerning these reporting procedures, please contact your appropriate Local Business Liaison or County Administration Accounting Unit at (919) 527-6150.

Sincerely,

Laketha M. Miller

LMM/mkd

cc: Jack W. Chappell Debbie Hawkins Myra K. Dixon Wayne Black Kathy Sommese
 Local Business Liaisons Kelli Winters-Billman DSS-1571 Contact Personnel

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