



North Carolina Department of Health and Human Services  
Office of the Controller

Pat McCrory  
Governor

Aldona Z. Wos, M.D.  
Ambassador (Ret.)  
Secretary DHHS  
Laketha M. Miller  
Controller

December 13, 2013

Dear County Director of Social Services:

**Subject: Fiscal Reporting Procedures regarding FNS Employment and Training 100% reimb. (Revised)**

Effective beginning December 2013 services reimbursed January 2014 Orange County will need to use the following code to claim reimbursement for **FNS Employment and Training 100%** on their DSS-1571 report.

**Part IA: (Service- Salary and Fringe Benefits)**

Application Code 461, Function Code 11, Column 11, **FNS Employment and Training 100% (FNS E&T 100%)** 100% Federal funds

**Part II: (Administrative Expenditures and/or Purchased Services) There is no Part II coding requirements.**

**Part IV: (Purchased Services requiring client ID) There is no Part II coding requirements.**

The CFDA number for this fund is 10.561. **FNS Employment and Training 100%** is not an allocated capped fund thus cost for application code 461 will not be tracked on the DSS XS411c report.

In terms of overhead for the application code in your Maximus software, this program will **not** draw overhead from Income Maintenance Supervision & Clerical, IV-D Supervision & Clerical or Joint IM & IV-D Workers.

If you have any questions concerning these reporting procedures, please contact your appropriate Local Business Liaison or County Administration Accounting Unit at (919) 527-6150.

Sincerely,

Laketha M. Miller

LMM/mkd

cc: Jack W. Chappell  
Wayne Black

Debbie Hawkins  
DSS-1571 Contact Personnel

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Local Business Liaisons

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