



North Carolina Department of Health and Human Services
Office of the Controller

Pat McCrory
Governor

Aldona Z. Wos, M.D.
Ambassador (Ret.)
Secretary DHHS

Laketha M. Miller
Controller

December 22, 2014

Dear County Director of Social Services:

Subject: Fiscal Reporting Procedures regarding the Case Management Without Eligibility

Effective beginning **November 2014 services reimbursed December 2014** all regular DSS counties, with the exception of Native American Counties, will need to use the following codes to claim reimbursement for **Case Management Without Eligibility** on their DSS-1571 report.

Part IA: (Service- Salary and Fringe Benefits) There is no Part I coding requirements

Part II: (Administrative Expenditures and/or Purchased Services)

The following code will be tracked in application code 043; the percentage distribution for these activities will be 0% Federal, 0% State and 100% County funds.

<i>Code</i>	<i>Fund</i>	<i>Description</i>
043	1	WF Case Mgt No Elig

Part IV: (Purchased Services requiring client ID) There is no Part IV coding requirements

The CFDA number for this fund is 93.558. **Work First Case Management with No Eligibility** is not a capped allocated fund thus cost for application code 043 **will not** be tracked on the DHHS XS411c report.

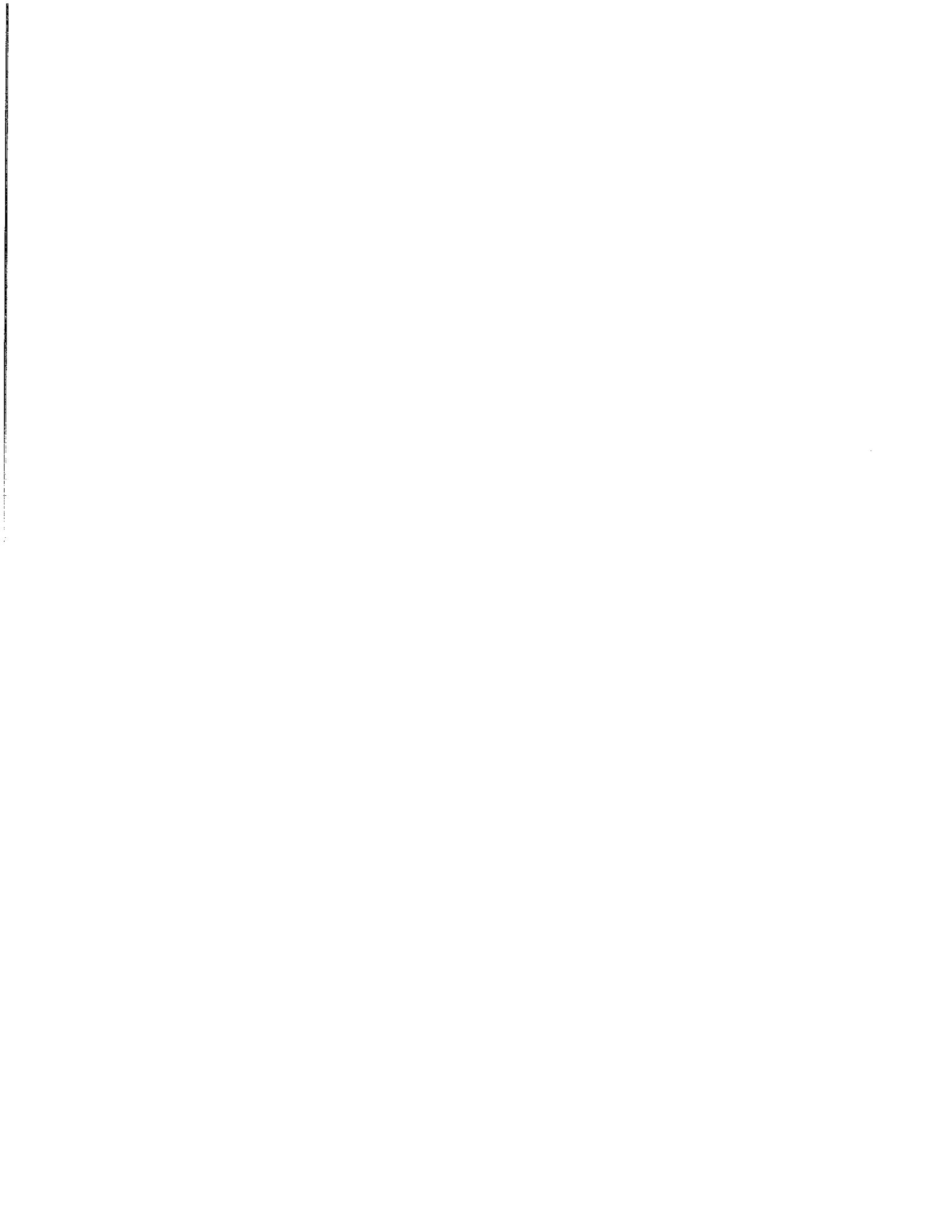
In terms of overhead for the application code in your Maximus software, this program will **not** draw overhead from Income Maintenance Supervision & Clerical, IV-D Supervision & Clerical or Joint IM & IV-D Workers.

If any activities were previously reported to this application code please *end-date* your Maximus Ledger Suite for that old coding to avoid errors in county data transmission.

www.ncdhhs.gov • www.ncdhhs.gov/control
Tel 919-855-3700 • Fax 919-733-2604

Location: Spruill Annex, 1050 Umstead Drive • Raleigh, NC 27603
Mailing Address: 2019 Mail Service Center • Raleigh, NC 27699-2019
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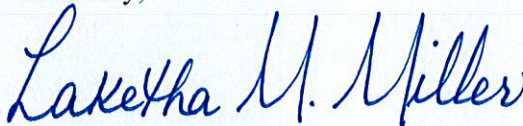
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If you have any questions concerning these reporting procedures, please contact your appropriate Local Business Liaison or County Administration Accounting Unit at (919) 527-6150.

Sincerely,



Laketha M. Miller

LMM/mkd

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