



North Carolina Department of Health and Human Services
Office of the Controller

Pat McCrory
Governor

Aldona Z. Wos, M.D.
Ambassador (Ret.)
Secretary DHHS

Laketha M. Miller
Controller

December 22, 2014

Dear County Director of Social Services:

Subject: Fiscal Reporting Procedure regarding Case Management Without Eligibility and Participation Expenses, TANF Services

Effective beginning November 2014 services reimbursed December 2014 all regular DSS counties will need to use the following codes to claim reimbursement for **Case Management Without Eligibility and Participation Expenses, TANF Services** on their DSS-1571 report.

Part IA: (Service- Salary and Fringe Benefits) There is no Part I coding requirements

Part II: (Administrative Expenditures and/or Purchased Services)

The following codes will be tracked in application codes 203 and 200; the percentage distribution for these activities will be 100% Federal, 0% State and 0% County funds.

<i>Code</i>	<i>Fund</i>	<i>Description</i>
203	1	TANF Case Mgt No Elig
200	1	TANF Participation Exp

Part IV: (Purchased Services requiring client ID) There is no Part IV coding requirements

The CFDA number for this fund is 93.558. **Case Management Without Eligibility and Participation Expenses, TANF Services** is a capped allocated fund thus cost for application codes 203 and 200 will be tracked on the DHHS XS411c report under the existing allocation titled **Qtrly Work First Federal**.

In terms of overhead for these application codes in your Maximus software, this program will **not** draw overhead from Income Maintenance Supervision & Clerical, IV-D Supervision & Clerical or Joint IM & IV-D Workers. If any activities were previously reported to these application codes please *end-date* your Maximus Ledger Suite for those old codes to avoid errors in county data transmission.

www.ncdhhs.gov • www.ncdhhs.gov/control
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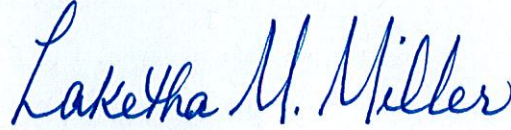
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If you have any questions concerning these reporting procedures, please contact your appropriate Local Business Liaison or County Administration Accounting Unit at (919) 527-6150.

Sincerely,



Laketha M. Miller

LMM/mkd

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