

North Carolina Department of Human Resources
Office of the Controller
616 Oberlin Road
Raleigh, North Carolina 27605
Courier # 56-20-01

James B. Hunt, Jr., Governor
Joyce H. Johnson, Controller
H. David Bruton, M.D., Secretary (919) 733-0169

August 5, 1998

Dear County Director of Social Services:

Subject: Fiscal Reporting Procedures for State In-Home 17 & Under

Effective with July services reimbursed August, 1998, the following codes will be valid for claiming reimbursement through the DSS-1571 for State In-Home clients who are 17 years of age and under. You should have received SIS information indicating the applicable service and program codes to be used on daysheets (SIS Update 4-98).

Part IA (Salary & Fringe Benefits):

Function Code 15, Column 15 (State In-Home 17 & Under) 87.50% Federal, 12.50% County.

Part II (Administrative Expenditures):

Code 349 is the appropriate code for cost pooling. The Part II code for approved direct charges (if applicable) is 190, Fund 1. The description is "St In-Hm 17 & Under."

Part IV (Purchased Services):

Reimbursable purchased services may be reported with Fund ID "P."

If you have any questions concerning these reporting instructions, please contact your Local Business Liaison or County Administration at (919) 733-2306.

Sincerely,

[signed]

Joyce H. Johnson
Controller

JHJ:tlp

cc: DSS-1571 Contact Personnel
Kevin FitzGerald
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