



North Carolina Department of Health and Human Services Office of the Controller

Michael F. Easley, Governor
Carmen Hooker Odom, Secretary

Gary H. Fuquay, Controller
(919) 733-0169

MAILING ADDRESS:
2019 Mail Service Center
Raleigh, NC 27699-2019

LOCATION:
616 Oberlin Road
Raleigh, NC 27605

December 9, 2002

Dear County Director of Social Services:

Subject: Fiscal Reporting Procedures for the Family Preservation - IFPS Program
For Buncombe, Cabarrus, Catawba, Clay, Gaston, and Iredell counties.

Effective with November 2002 services reimbursed December 2002 and in accordance with the SIS Change No. 12-02, the following codes must be used to claim reimbursement through the DSS-1571 for the Family Preservation - IFPS Program.

Please note that Family Preservation-100% State (application code 365) and Family Preservation-75% State (application code 369) are now obsolete. The eligible counties that have coded to the obsolete application codes will have their funds reclassified to this new application code by the Controller's Office.

Part IA: Function Code 10, Column Code 11 must be used to report salary and fringe benefits for staff. Reimbursement via County Administration is 100% Federal. This program will be tracked under new application code 366 (Services) on the XS325, XS335, and XS337 using the title "Family Preservation-IFPS."

Part II Administrative Expenditures and/or Purchased Services): Part II Code 366, Fund "1" will be used to report the purchased services that do not require a client ID. This cost will be tracked in application code 366. The appropriate cost pooling code is 349, Fund 1.

Part IV (Purchased Services): Fund ID "1" must be used for the applicable purchased services requiring a client ID that will be reported on the Part IV. This cost will be tracked in application code 366.

This program **will not** be tracked on the XS411. In terms of overhead (for your DMG software), this program **will not** draw overhead from IM Supervision & Clerical, IV-D Supervision & Clerical or Joint Workers IM & IV-D.

If you have any questions concerning these reporting procedures, please contact your appropriate Local Business Liaison or County Administration at (919) 733-2306.

Sincerely,
[signed]
Gary H. Fuquay

GHF/rlb

cc: DSS-1571 Contact Personnel Jack W. Chappell Debbie Hawkins Roxane L. Bernard David Atkinson
Pheon Beal Paul LeSieur Business Liaisons Diane Blaschko