



## North Carolina Department of Health and Human Services Office of the Controller

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Carmen Hooker Odom, Secretary

Laketha M. Miller, Interim Controller  
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LOCATION:  
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October 9, 2003

Dear County Director of Social Services:

**Subject: DSS-1571 Reporting Procedures for TANF Emergency Assistance Foster Care Payments and TANF Emergency Assistance Foster Care Maximization Payments**

Effective with September 2003 services paid October 2003, the following codes will be used to track TANF Emergency Assistance Foster Care payments and TANF Emergency Assistance Foster Care Maximization payments on the DSS-1571.

There will be no Part I, II or IV reporting. An automated interface will be created which will capture the TANF Emergency Assistance Foster Care payments and TANF Emergency Assistance Foster Care Maximization payments reported as 100% county in the Child Placement and Payment System (CPPS) and record these expenditures as 100% Federal within the "Adjustments" section of the XS335 and XS337 reports.

The costs associated with TANF Emergency Assistance Foster Care will be tracked under application code 280 under the title "TANF TEA Foster Care." Federal dollars from application code 280 will be tracked on the XS411 under a new heading "WF Federal."

The costs associated with TANF Emergency Assistance Foster Care Maximization will be tracked under application code 281 under the title "TANF TEA Fos Cre Max." Federal dollars from application code 281 will be tracked on the XS411 under a new heading "WF Federal."

For purposes of your Maximus software, application codes 280 and 281 will not draw any overhead.

If you have any questions concerning these reporting procedures, please contact your appropriate Local Business Liaison or County Administration at (919) 733-2306.

Sincerely,

[signed]

Laketha M. Miller

LMM/rlb

cc: DSS-1571 Contact Personnel  
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