



North Carolina Department of Health and Human Services Office of the Controller

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Carmen Hooker Odom, Secretary

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LOCATION:
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May 6, 2003

Dear County Director of Social Services:

Subject: Fiscal Reporting Procedures for the TANF Domestic Violence Non-Reimbursable

TANF Domestic Violence Non-Reimbursable - Effective with April 2003 services reimbursed May 2003, and in accordance with the SIS Change No. 01-03, you will need to use the following codes to claim reimbursement for the TANF Domestic Violence Non-Reimbursable program.

Part IA (Services): Function Code 53, Column 18 will be used to report salary and fringe benefits. Cost will be tracked in application code 388 (TANF DV Non-Reimb). The reimbursement of TANF Domestic Violence Non-Reimbursable will be 100% County funds and will not be tracked on the XS411.

For purposes of your Maximus software, application code 388 **will not** draw overhead from IM Supervision & Clerical, IV-D Supervision & Clerical, IM or Joint Workers IM & IV-D.

If you have any questions concerning these reporting procedures, please contact your appropriate Local Business Liaison or County Administration at (919) 733-2306.

Sincerely,

[signed]

Gary H. Fuquay

GHF/rlb

cc: DSS-1571 Contact Personnel Jack W. Chappell Debbie Hawkins Roxane L. Bernard Pheon Beal
Floyd Bowen Hank Bowers Business Liaisons Diane Blaschko