



North Carolina Department of Health and Human Services Office of the Controller

Michael F. Easley, Governor
Carmen Hooker Odom, Secretary

Laketha M. Miller, Controller
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LOCATION:
616 Oberlin Road
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August 7, 2007

Dear County Director of Social Services:

Subject: Fiscal Reporting Procedures for Child and Family Teams
(Anson, Bertie, Duplin, Greene, Halifax, Hoke, Hyde, Martin, McDowell, Nash, Pamlico and Vance Counties)

Effective with **July 2007 services reimbursed August 2007**, you will need to use the following codes to claim reimbursement for the Child and Family Teams funds on the DSS-1571.

Part IA: (Salary and Fringe Benefits)

Application Code **179** Function Code **22**, Column **10** Child & Family Teams IV-E (CFTeams IV-E) 50% Federal 50% State

Application Code **182** Function Code **22**, Column **09** Child & Family Teams Non IV-E (CFTeams NIV-E) 100% State

Part II: There are no Part II coding requirements.

Part IV: There are no Part IV coding requirements.

The CFDA number for CFTeams IV-E is 93.658. The cost for these application codes will not be tracked on the XS411 report. In terms of overhead, for your Maximus software, this program will not draw overhead from IM Supervision & Clerical, IV-D Supervision & Clerical or Joint Workers IM & IV-D.

If you have any questions or concerns regarding these reporting procedures please contact your County's Local Business Liaison or contact the County Administration Accounting Unit at (919) 733-2306.

Sincerely,

[signed]

Laketha M. Miller

LMM/mkd

cc: DSS-1571 Contact Personnel
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Local Business Liaisons

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