



North Carolina Department of Health and Human Services
Office of the Controller

Roy Cooper
Governor

Mandy Cohen, MD, MPH
Secretary

Laketha M. Miller
Controller

January 30, 2017

Dear County Director of Social Services:

Subject: Fiscal Reporting Procedures regarding the IV-E Transportation Fund

The following reporting requirements will be effective for all counties with **January 2017 services reimbursed February 2017** date to access the **IV-E Transportation (IV-E Transp) Fund**. We are activating this application code for all counties including the Native American counties to report on the DSS-1571 report.

Part IA: (Service- Salary and Fringe Benefits)

Application Code 287, Function Code 30. Column 09. **IV-E Transp** 50% Federal 50% County funds

Part II: (Administrative Expenditures and/or Purchased Services)

There are no Part II requirements.

Part IV: (Purchased Services requiring client ID)

Counties will need to use **Fund ID "R"** with the appropriate service code for the **IV-E Transportation services**. The service code for the **IV-E Transp Fund** is available in the SIS Manual. These purchased services are to be documented with a client identification number. Cost will be tracked in application code **287 IV-E Transp**.

Additionally, for this program, the CFDA number will be 93.658. The IV-E Transp program will not be tracked on the existing DHHS XS411c report.

In terms of overhead for the application in your NCCoRel.S software, this program will **not** draw overhead from Income Maintenance Supervision & Clerical, IV-D Supervision & Clerical or Joint IM & IV-D Workers.

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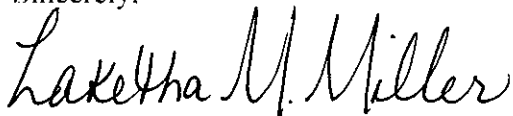
**Fiscal Reporting Procedures regarding the IV-E Transportation (IV-E Transp)
Fund**

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If you have any questions concerning these reporting procedures, please contact your appropriate Local Business Liaison or County Administration Accounting Unit at (919) 527-6150.

Sincerely,

A handwritten signature in cursive script that reads "Laketha M. Miller".

Laketha M. Miller

LMM/md

cc: Jeannie Betts
Wayne Black
Lem Harris
Jack Rogers
Kathy Sommese
Myra K. Dixon
Pricillia Tabon
DSS-1571 Contact Personnel
Local Business Liaisons
CoReL.Support