



North Carolina Department of Health and Human Services
Office of the Controller

Roy Cooper
Governor

Mandy Cohen, MD, MPH
Secretary

Laketha M. Miller
Controller

August 15, 2017

Dear County Director of Social Services/Child Support Enforcement Agency Directors:

Subject: DSS Fiscal Manual Updates/Changes

The DSS Fiscal Manual has been reissued with the date of June 30, 2017. The reissued DSS Fiscal Manual replaces all past issuances of the DSS Fiscal Manual. The DSS Fiscal Manual is available to local DSS personnel via the DHHS Office of the Controller's website. In addition, copies of the most important correspondence (e.g. County Director Letters and Child Support Enforcement Agency Directors Letters) are posted for your convenience for viewing or downloading.

You may view or download the DSS Fiscal Manual from the DHHS Office of the Controller Home Page: <http://www.ncdhhs.gov/control/>

Click on County Departments of Social Services
Click on Fiscal Manual

- 1) Staff changes were made. See Appendix III.
- 2) Review Appendix-I under the linked titled "New Updates 4th Qtr." for a direct link to these and other DSS Fiscal Manual revision.

If there are questions concerning this DSS Fiscal Manual or how to access the website, please contact the County Administration Accounting Unit at (919) 527-6150.

Sincerely,

Laketha M. Miller

LMM/pt

cc: Wayne E. Black
Jeannie Betts

Lem Harris
Kathy Sommese

Myra K. Dixon
Pricillia Tabon

Local Business Liaisons
DSS-1571 Contact Personnel

www.ncdhhs.gov • www.ncdhhs.gov/control
Tel 919-855-3700 • Fax 919-733-2604

Location: Spruill Annex, 1050 Umstead Drive • Raleigh, NC 27603
Mailing Address: 2019 Mail Service Center • Raleigh, NC 27699-2019
An Equal Opportunity / Affirmative Action Employer

