



North Carolina Department of Health and Human Services
Office of the Controller

Roy Cooper
Governor

Mandy Cohen, MD, MPH
Secretary

Laketha M. Miller
Controller

January 9, 2018

Dear County Director of Social Services/Child Support Enforcement Agency Directors:

Subject: DSS Fiscal Manual Updates/Changes

The DSS Fiscal Manual has been reissued with the date of December 31, 2017. The reissued DSS Fiscal Manual replaces all past issuances of the DSS Fiscal Manual. The DSS Fiscal Manual is available to local DSS personnel via the DHHS Office of the Controller website. In addition, copies of the most important correspondence (e.g. Dear County Direct Letters and Dear Child Support Enforcement Agency Directors Letters) are posted on our website for your convenience for viewing or downloading.

You may view or download the DSS Fiscal Manual from the DHHS Controller Home Page:
<https://www.ncdhhs.gov/control/>

Click on the County Department of Social Services
Click on Fiscal Manual

The following is a brief summary of the updates/changes made to this Fiscal Manual reissue.

1) Staff changes were made. See Appendix III.

If there are questions concerning this DSS Fiscal Manual Update or how to access the website, please contact the County Administration Accounting Unit at (919)-527-6150.

Sincerely,

Laketha M. Miller

LMM/ke

cc: Wayne E. Black Richard Stegenga Myra K. Dixon Kathy Sommese
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