



ROY COOPER
Governor

DANIEL ORTIZ
Chairman

Requirements When Requesting Reciprocity

Reciprocity is when an applicant wishes to use a license or certificate issued by another state to request a waiver of the written examination and/or field observation to obtain certification in North Carolina.

Complete the following steps to apply for certification as a well contractor in North Carolina via reciprocity:

- 1) Determine which level of certification you are applying for. A chart of the four levels of well contractor certification is available on the “Get Certified” page at www.wellcontractors.nc.gov
- 2) Complete an Application for Certification as a Well Contractor (form WCC-1) for the appropriate level. Forms are available on www.wellcontractors.nc.gov on the “Get Certified” page.
- 3) Include **with your application**:
 - A copy of the current license wallet card issued by the state and/or agency.
 - A letter of good standing from the issuing state and/or agency stating that the applicant has not had any disciplinary action(s) within the previous 24 months prior to application.
 - An official description from the issuing state and/or agency stating what well contractor activities an individual may perform under the license or certificate
 - A letter from the issuing state and/or agency describing the examination(s) that were taken.
 - A completed WCC-22 form (Acknowledgement Statement).
- 4) Submit application, fee and all attachments to the address noted on the application.
- 5) Email a copy of your driver’s license (as proof of identity) and electronic photo of yourself (head shot in .jpg format) to Commission staff at andrew.morgan@dhhs.nc.gov. The file will be imported for use on your wallet card when you become certified.

Any well contractor or well driller/installer receiving any disciplinary action(s) by the state and/or agency within the previous 24 months prior to application is not eligible for reciprocity.

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**15A NCAC 27 - NC Well Contractor Certification
Certification Levels Overview**

Certification Level	Activities Allowed	Examples of Specific Activities	Application Process	Experience Requirements	Annual Fees	Annual Continuing Education Requirements
A	All well contractor activities. Required for geothermal well & related loop installations.	Operation of air or mud rotary drill rig. Wet rock coring. Sonic Drilling. Geothermal Loop Installation. All level B, C and D activities.	Submit Level A application Pass Field Observation Pass Level A written examination	18 mo.	\$200	2 CEU for the first 3 years, then none
B	Includes all well contractor activities except wet rock coring, air rotary, mud rotary and sonic drilling.	Operation of a cable tool rig, hollow stem auger (non-air rotary), direct push. Hydrofracturing. Jetting-in a well. All level C and D activities.	Submit Level B application Pass Level B written examination	12 mo.	\$150	2 CEU for the first 3 years, then none
C	Includes grouting; well abandonment; rehabilitating a well due to biofouling; well development (eg.-pumping or surging); packer and liner installations; extend casing above land surface; break well seal	grouting; well abandonment; rehabilitating a well due to biofouling; well development (eg.-pumping or surging); packer and liner installations; packer testing of a monitoring well; extend casing above land surface; All level D activities	Submit Level C application Pass Level C written examination	6 mo.	\$125	2 CEU for the first 3 years, then none
D	Includes breaking well seal, installation of a pump or other equipment in a well and well disinfection.	Break well seal. (to perform activities such as pump repair, well chlorination, and using a down-hole camera in a well.) Disinfection. (when introduce substances into a well for the purpose of disinfection)	Submit Level D application Pass Level D written examination	6 mo.	\$100	2 CEU for the first 3 years, then none