



# NORTH CAROLINA DEPARTMENT OF PUBLIC INSTRUCTION

Catherine Truitt, *Superintendent of Public Instruction*

[www.dpi.nc.gov](http://www.dpi.nc.gov)

## Summer Electronic Benefit Transfer (S-EBT) Confidentiality Agreement

I am the Director of \_\_\_\_\_ County Department of Social Services (County) responsible for administering programs of public assistance in the county. The Consolidated Appropriations Act, 2023 (PL 117-328) (the Act) authorized a permanent, nationwide Summer Electronic Benefit Transfer (Summer EBT) program beginning in 2024. Summer EBT is a public assistance program in North Carolina involving North Carolina schools, students, teachers, and/or administrators. I understand that the work to administer S-EBT program in my county involves the use of North Carolina Department of Public Instruction or Local Education Agency (LEA) data that is confidential under state law, federal law, or both state and federal law.

The data required for the operation of the S-EBT program is shared with the County pursuant to an agreement between the North Carolina Department of Health and Human Services and the North Carolina Department of Public Instruction. All personally identifiable information is to be protected in adherence with FERPA guidelines. All County employees with access to this data that are responsible for administering the S-EBT program will refrain from including personally identifiable information in any form of communication with anyone outside the program. This includes emails, instant messaging, faxes, other written correspondence, and any type of oral conversation.

I understand that the failure to adhere to this Confidentiality Agreement may jeopardize the ability of the S-EBT program to continue operating or for the County to continue receiving the necessary data. I also understand that a violation of this Confidentiality Agreement could result in liability for damages.

Name (please print): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### OFFICE OF THE STATE SUPERINTENDENT

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