



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

JOSH STEIN • Governor

DEV DUTTA SANGVAI • Secretary

YVONNE COPELAND • Director, Division of Child and Family Well-Being

Date: February 21, 2025

Dear County Directors of Social Services

Attention: Program Integrity Supervisors and Investigators

Subject: 2025 Claims Management Plan (Fraud Plan)

Priority: Action Required, Time Sensitive, Response Required

The DCFW FNS Program Integrity Unit is beginning a review of County Food and Nutrition Services 2025 Claims Management Plans to ensure they are up to date. As a reminder, Claims Management Plans are required by the United States Department of Agriculture (USDA) to mitigate accusations of discrimination and support program integrity decisions in accordance with local, state, and federal policies and must be updated annually. Please refer to [DSS Administrative Letter 7-2014](#)

A recent Management Evaluation Review was conducted with the USDA and discovered a finding that some counties were not pursuing an IPV (Intentional Program Violation) on the first false statement, instead only pursuing the claim if two (2) false statements were made. The Claims Management Plan (CMP) must include guidance that the County will investigate **any** case of an alleged IPV and ensure that appropriate action is taken on the first false statement.

Please provide an updated Claims Management Plan by the close of business on April 30, 2025. Please use the Claims Management template attached to add to your County Letter Head. Plans can be submitted to the dss.pi.questions@dhhs.nc.gov inbox.

If you have any questions or are unsure as to the date of your county's last submitted Claims Management Plan, please email them to dss.pi.questions@dhhs.nc.gov

Sincerely,

Jerquitta Hicks- Smallwood
Assistant Director
Division of Child and Family Well-Being

Attachments (1)
Claims Management Plan Template
EFS-FNSEP-05-2025

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF CHILD AND FAMILY WELL-BEING

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