



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**

ROY COOPER • Governor

KODY H. KINSLEY • Secretary

YVONNE COPELAND • Director, Division of Child and Family Well  
Being

**Date:** March 31, 2022

**Dear County Directors of Social Services**

**ATTENTION:** Program Integrity Supervisors and Investigators

**SUBJECT:** Updated Program Integrity Staff Directory & Claims Management Plan (Fraud Plan)

**Priority:** Action Required, Time Sensitive, Response Required

The Program Integrity Unit is in the process of 1) updating the local county staff directory for Program Integrity and 2) beginning a review of County Claims Management Plans to ensure they are up to date. As a reminder, Claims Management Plans are required by the United States Department of Agriculture (USDA) to mitigate accusations of discrimination and support program integrity decisions in accordance with local, state, and federal policies and must be updated annually. Please refer to [DSS Administrative Letter 7-2014](#) (Many counties submitted their Claims Management Plan during their federal fiscal year (FFY) 2020-2021 Management Evaluation.)

**We are asking each county to complete the linked survey (<https://forms.office.com/g/cu9XXjnjmt>) by April 15th, 2022.** This will ensure that DHHS has the most current contact information for local county Program Integrity staff and will provide necessary Claims Management Plan information.

As applicable, **please provide an updated Claims Management Plan by close of business on May 28th, 2022.** Beginning FFY 2023, Claims Management Plans must be submitted annually by April 30th. To assist as needed, a Claims Management Plan template is attached.

If you have any questions or are unsure as to the date of your county's last submitted Claims Management Plan, please email them to [dss.pi.questions@dhhs.nc.gov](mailto:dss.pi.questions@dhhs.nc.gov).

Sincerely,

Handwritten signature of Madhu Vulimiri in black ink.

Madhu Vulimiri, MPP  
Deputy Director  
Division of Child and Family Well-Being

Handwritten signature of Carla West in blue ink.

Carla West  
Senior Director for Economic Security  
Division of Social Services, Economic and Family Services Section  
MV/CW/RP

**NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF CHILD AND FAMILY WELL-BEING**

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Attachments (1)  
Claims Management Plan Template  
EFS-FNSEP-22-2022