



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor

KODY H. KINSLEY • Secretary

YVONNE COPELAND • Director, Division of Child and Family Well
Being

Date: July 31, 2023

Dear County Directors of Social Services

Attention: Food and Nutrition Services and Work First Managers, Program Integrity Managers, Supervisors, Investigators, and Income Maintenance Caseworkers

Subject: Simplified Nutritional Assistance Program (SNAP) Recertification in ePASS & Change of Circumstances (CoC) Job Aid

Effective: August 1, 2023

Priority: Information

The purpose of this letter is to provide information for FNS staff, regarding Simplified Nutritional Assistance Program (SNAP) Recertification in ePASS. Recipients will be able to complete and submit SNAP recertifications online through ePASS as of August 1, 2023. The recipient can also inform the caseworker of any changes in circumstance through ePASS and upload evidence online through their ePASS account.

For informational purposes, Refer to the Job Aid titled SNAP ePASS Recertification (attached) posted in FAST Help for guidance.

If you have any questions regarding this material, please contact the Continuous Quality Improvement Team (CQI) dss.policy.questions@dhhs.nc.gov.

Sincerely,

Madhu Vulimiri, MPP
Deputy Director
Division of Child and Family Well-Being

MV/vb

Attachment (1)
Job Aid - SNAP ePASS Recertification

EFS-FNSEP-23-2023