



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor

KODY H. KINSLEY • Secretary

SUSAN G. OSBORNE • Assistant Secretary for Human Services

Date: May 30, 2023

Dear County Directors of Social Services

Attention: Work First Program Administrators, Managers and Supervisors

Subject: Memorandum of Agreement between the Division of Social Services and Division of Vocational Rehabilitation

Priority: Action Required

The Division of Social Services (DSS) and Division of Vocational Rehabilitation (DVRS) entered into a revised Memorandum of Agreement (MOA). This agreement supports the continued, formal collaboration/partnership between DSS and DVRS with the purpose of providing vocational rehabilitation and employment services for eligible participants with disabilities in the preparation for obtaining and maintaining gainful employment and reaching self-sufficiency.

A copy of the revised MOA and the referral form, DSS-6226 (NC Division of Vocational Rehabilitation Services and County Social Services Agency/Department Referral) are attached. The purpose of the referral form is to ensure a referral process and communication between both agencies. A written referral process including contacts which have been approved by the Local DSS and VR must be on file at the Local DSS level for the current state fiscal year. This process should be available for review for Work First monitoring.

If there are questions, please contact the Continuous Quality Improvement Team at dss.policy.questions@DHHS.nc.gov.

Sincerely,

A handwritten signature in blue ink that reads "Allison W. Smith".

Allison W. Smith, Deputy Director
Economic and Family Services

AWS/rjs

Attachments (2)

EFS-WF-03-2023a1 (MOA between DSS and DVRS)

EFS-WF-03-2023a2 (Referral Form)

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES • ECONOMIC AND FAMILY SERVICES

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