



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor

MANDY COHEN, MD, MPH • Secretary

SUSAN OSBORNE • Assistant Secretary for County Operations for
Human Services

June 23, 2021

Dear County Directors of Social Services

Attention: Work First Program Administrators, Managers, and Supervisors

Subject: One-time Benefit Payment for Active Work First Cash Assistance Recipients

Priority: Action Needed

I. GENERAL INFORMATION

On March 10, 2020 Governor Roy Cooper issued Executive Order No. 116, Declaration of a State of Emergency to Coordinate Response and Protective Actions to Prevent the Spread of COVID-19. Due to the economic impact of COVID-19, the North Carolina Department of Health and Human Services will issue a one-time benefit for each eligible child in an active Work First Cash Assistance household.

II. POLICY PROCEDURES

Only children included in the NC FAST Work First Cash Assistance case are eligible for the one-time payment.

- Children not included in the active Work First Cash Assistance case and children receiving Social Security Insurance (SSI) are excluded from the benefit calculation.
- The calculated benefit amount is based on the number of eligible children for households that:
 1. Applied for Work First Cash Assistance prior to April 1, 2021
 2. Were approved for Work First Cash Assistance and will receive a Work First Cash Assistance payment for April 2021.
- The one-time benefit payment is an electronic payment separate from the regular Work First Cash Assistance payment.
- NC FAST will automatically issue the one-time benefit per eligible child for all Work First cases active as of 5:00pm May 20, 2021.
- Households will receive the one-time payment the same as their normal Work First Cash Assistance Payment.

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES • ECONOMIC AND FAMILY SERVICES

LOCATION: 820 S. Boylan Avenue, McBryde Building, Raleigh, NC 27603
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www.ncdhhs.gov • TEL: 919-527-6300 • FAX: 919-334-1265

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

- NC FAST will send a system-generated notice to all Work First Cash Assistance households eligible to receive this one-time payment. Notice is available in English and Spanish (see attachments).
- NC FAST will automatically issue payments by the end of the month.

III. IMPLEMENTATION PROCEDURES

No action required.

IV. EFFECTIVE DATE

The Work First Cash Assistance one-time payments will be issued by the end of June. Submit any questions regarding this policy to the Operational Support Team (OST) at DSS.Policy.Questions@dhhs.nc.gov.

Sincerely,



Carla West, Senior Director for Economic Security
Division of Social Services, Economic and Family Services Section

Attachment (1):

EFS-WF-04-2021