



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

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KODY H. KINSLEY • Chief Deputy Secretary for Health

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Division of Public Health

October 5, 2021

TO: Institutions Participating in the Child and Adult Care Food Program (CACFP)

FROM: Mary Anne Burghardt, MS, RD, LDN *MAB*
Nutrition Services Branch

RE: Federal Fiscal Year 21-22 Application Update Extension

This letter serves as notification to inform NC CACFP institutions of an extension of the deadline for submission of a complete application update for Federal Fiscal Year 21-22 until December 31, 2021. This will facilitate additional time for institutions struggling with the disruptions caused by the high rate of spread of the Delta variant of COVID-19 resulting in increased illness and burdening our adult and child care providers.

The time period of the extension is from October 1, 2021 through December 31, 2021. Those institutions who have already completed the application process, we thank you. Those institutions unable to meet the prior deadline now have an opportunity to complete the annual requirements. The State agency has seen multiple organizations drop from CACFP participation during the pandemic and are hopeful that this extension will allow for continued participation in CACFP in North Carolina. Closures happen for a variety of reasons. When an institution decides to close, they must notify the State agency in writing at least 10 days prior to closing. This requirement is written in the Permanent Agreement between the institution and the State agency. Institutions who have closed and not notified the State agency in writing must do so immediately. Letters can be sent to the State agency at 5601 Six Forks Road, 1914 Mail Service Center, Raleigh, NC 27699-1914, or emailed to CACFPprogramupdate@dhhs.nc.gov

For all institutions that have not submitted the annual application update by December 31, 2021, the State agency will begin the Serious Deficiency Process.

If you have any questions, please contact your assigned CACFP consultant.

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF PUBLIC HEALTH • NUTRITION SERVICES BRANCH

LOCATION: 5601 Six Forks Road, Building 2, Raleigh, NC 27609
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