



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**
Office of the Controller

ROY COOPER • Governor
MANDY COHEN, MD, MPH • Secretary
LAKETHA M. MILLER • Controller

September 16, 2019

Dear County Director of Social Services:

Subject: Fiscal Reporting Procedures regarding **“Income Maintenance Disaster Supplemental Nutrition Assistance Program (DSNAP) Reimbursable”**

Effective beginning with **August 2019** services reimbursed in **September 2019**, all 100 DSS counties will need to use the following coding information to claim reimbursement for **“IM DSNAP REIM”** on their DSS-1571 report:

Part IB (Income Maintenance)

<u>Function</u>	<u>Column</u>	<u>Description</u>	<u>App Code</u>	<u>FFP</u>	<u>CFDA#</u>
65	12	IM DSNAP REIM	411	50% Fed 50% CNTY	10.561

Part II (Administrative Expenditures and/or Purchased Services)

<u>Code</u>	<u>Fund</u>	<u>Description</u>
411	1	IM DSNAP REIM

Part IV (There is no Part IV coding requirements.)

The related costs for **“IM DSNAP REIM”** will not be tracked on the XS411C report. In terms of overhead for the application code 411 in your NC-CoReLS software, this program will not draw overhead from Services Supervision & Clerical, IV-D Supervision & Clerical, or Joint Services & IV-D Workers.

For additional instruction regarding SIS change notice information, please refer to the following link: <https://policies.ncdhhs.gov/divisional/social-services/services-information-system-sis/change-notices/2019>. If you have any questions concerning these reporting procedures, please contact your appropriate Local Business Liaison or County Administration Accounting Unit at (919) 527-6150.

Sincerely,

Laketha M. Miller

LMM/pt

cc: Susan Osborne	Richard Stegenga	Myra K. Dixon	Kathy Sommese
Jeannie Betts	Lem Harris	Pricillia Tabon	Wayne Chaison
Local Business Liaisons	DSS-1571 Contact Personnel		

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • OFFICE OF THE CONTROLLER

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