



NC DEPARTMENT OF  
**HEALTH AND  
 HUMAN SERVICES**  
 Office of the Controller

ROY COOPER • Governor  
 KODY H. KINSLEY • Secretary  
 LAKETHA M. MILLER • Controller

November 8, 2024

Dear County Director of Social Services:

Subject: **“Food and Nutrition Services Employment & Training (E&T) Childcare”**

Effective retroactively beginning June 2024 services July 2024 reimbursed. The following Department of Social Service counties Buncombe, Cabarrus, Chatham, Cherokee, Durham, Forsyth, Lincoln, Guilford, Iredell, Mecklenburg, Moore, Orange, Pitt, Wake and Wilson will use the coding information listed below to claim reimbursement for **“FNS E&T Childcare”** expenditures on these counties DSS-1571 reports.

**Part IA (services): (There are no Part I coding requirements.)**

**Part II: (Administrative Expenditures and/or Purchased Services)**

<u>Program Code</u>	<u>Fund</u>	<u>App Code</u>	<u>Description</u>	<u>Shares</u>	<u>CFDA #</u>
278	1	278	<u>XS315 &amp; reimb. repts</u> FNS E&T Childcare	50% Fed & Co	10.561

**Part IV: (There are no Part IV coding requirements.)**

The expenditures for **FNS Employment & Training (E&T) Childcare** application code 278 are capped fund. Because of the minimal number of counties, the program will not need to appear on the XS 411C file.

Overhead in your NC-CoReLS software is not applicable for application code 278 because these are Part II purchased services and administrative purchased expenses. Application code 663 titled **“FNS E&T Chldcre Co.”** will be used to report any county’s cost that exceeds their funding allocation limit.

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • OFFICE OF THE CONTROLLER

LOCATION: 1050 Umstead Drive, Spruill Annex, Raleigh, NC 27603  
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For additional instruction regarding SIS change notice information, please refer to the following link: [CN-SIS-03-2024: A New Service Code 504 FNS Employment and Training Childcare has been added and is valid with Program code S. – NCDHHS Policies and Manuals](#). If you have any questions concerning these reporting procedures, please contact your Local Business Liaison, the County Administration Accounting Unit at (919) 527-6150 or by email at CNTY.ADMIN@dhhs.nc.gov.

Sincerely,

DocuSigned by:  
  
423C6C605E08405...  
Laketha M. Miller

LMM/md

cc: Carla West                      Richard Stegenga              Myra K. Dixon              Kanisha Black  
Suzanne Beasley              Lem Harris              Tiffiney Newton              Kim Goodwin  
Local Business Liaison      DSS-1571 Contact Personnel

Initial  
MD

DS  
SB