NC CACFP
Monthly Institution Call
January 2024

All the information on this call is true and accurate as of January 5, 2024.

TODAY'S AGENDA

- NCFS Payments
- Record Renewal
- Integrity Rule Regulations Chart
- Policy Memos
- Additional Information
- Q&A

NCFS Payments

NCFS

- NC CACFP CONNECTS and NCFS are **two separate systems.**

- NC CACFP does not have authority over NCFS

- Institution submits claim in NC CACFP CONNECTS

- Claims are batched by DHHS Controller's Office on Wednesdays and Fridays
  - Once the claim is batched Institution's will see "Sent for Payment" within the claim's module in NC CACFP CONNECTS

NCFS

- **PREVIOUSLY**
  - Institutions received an email within 2-3 days stating funds will be deposited into accounts

- **NOW**
  - Institutions receive an email; however, the funds are taking a least 10 days to be deposited into accounts

- Claims have been paid up through 12/22/2023 batching

- Batches exported on 01/03/2024 and this morning 01/05/2024 have been "Sent for Payment" to NCFS for processing and have not been paid

7 CFR 226.6(b)(2)(iii)(H)

The State agency must ensure that ==each renewing institution certifies== that it is still in compliance with the performance standards described in paragraph (b)(1)(xviii) of this section, meaning ==it is financially viable==, is administratively capable of operating the Program in accordance with this part, and has internal controls in effect to ensure accountability.

7 CFR 226.6(b)(1)(xviii)(A)(2)

A new institution must demonstrate that it has adequate financial resources to operate the CACFP on a daily basis, has adequate sources of funds to continue to pay employees and suppliers during periods of temporary interruptions in Program payments and/or to pay debts when fiscal claims have been assessed against the institution, and can document financial viability (for example, through audits, financial statements, etc.);

7 CFR 226.7(k) Claims Processing

…..All valid claims shall be paid within <mark>45 calendar days</mark> of receipt….

Record Renewal

Record Renewal FY2024

Monday, September 25, 2023: FY2024 Opened

Thursday, February 29, 2024: Approval Deadline

Record Renewal FY2024 Training

- Pre-recorded trainings for IC's, SO's, and SFA-ARAMs are available.

- Visit Training Page, [Prerecorded Programmatic Training](#) section.

  - o IC Training: 4 DCDEE contact hours

  - o SO Training: 4.5 DCDEE contact hours

- Must attend the entire training to receive a certificate.

- FY 2024 Record Renewal Training is separate from NC CACFP CONNECTS Orientation Training. **Both trainings are required.**

Common Concerns Noted by the State Agency

Management Plan

Financial Viability, Administrative Capability, and Program Accountability.

- Who, What, When, Where, and How
- Use full sentences

Inadequate response:

5. Describe the institution's process of accountability for all funds and property received, held, and disbursed?

Property Standards Policy attached.   ✕

Common Concerns Noted by the State Agency

Management Plan

Discuss how funds and property are:

- Received
- Held
- Disbursed

5. Describe the institution's process of accountability for all funds and property received, held, and disbursed?

Reports are done at the beginning of the month for the last months billing. Reports consist of daily attendance and expenditures for the month.

Common Concerns Noted by the State Agency

Budget Documents - Ensure the correct budget is selected

Actions						Category	SubCategory	Document Name	On File	Date Submitted	Status	Frequency	Next Due Date
						Budget Record	Sponsoring Organization	2022-2023 Sponsor of Affiliated Centers Budget	☐			Fiscal Year Renewal	
						Budget Record	Sponsoring Organization	2022-2023 Sponsor of Unaffiliated Centers Budget	☐			Fiscal Year Renewal	
						Budget Record	Sponsoring Organization	2022-2023 Sponsor of Day Care Homes	☐			Fiscal Year Renewal	
						Budget Record	Sponsoring Organization	2023-2024 Sponsor of Affiliated Centers Budget	☐			Fiscal Year Renewal	
						Budget Record	Sponsoring Organization	2023-2024 Sponsor of Day Care Homes Budget	☐			Fiscal Year Renewal	
						Budget Record	Sponsoring Organization	2023-2024 Sponsor of Unaffiliated Centers Budget	☐			Fiscal Year Renewal	

Required Documents

Rows per page: 10   1-6 of 6

Common Concerns Noted by the State Agency

- Red Circle with a line – Not applicable documents

- Green Check Mark – does not mean finished
  - Ensure the document is submitted

Annual Renewal for Food Service Contract

B. Unit Price Schedule

The institution and the FSMC or SFA have mutually agreed to the unit prices as shown below. The maximum increase to unit prices from the previous year must not be more than the *Consumer Price Index (CPI-U), Food Away from Home, Southeast Region*, for the current year. The FSMC or SFA shall provide the following meals in the estimated quantities to be delivered at the location(s) stated on the original contract.

Renewed Contract Unit Price Schedule

	Total Number of Operating Days	X	Units Needed Per Day	X	Unit Price $	=	Total

User Access

Requesting User Access

New User Access Form

User Termination Form

Integrity Rule Regulations Chart

Integrity Rule Regulations Chart

- FNS released a chart with information from the final rule, *Child Nutrition Program Integrity,* August 23, 2023.

- Current regulations and guidance are being changed.

- Access the chart [here](#) for more information.

Policy Memos

CACFP 03-2024

- Provides additional information on the 5-Year Review Cycle provision of the Child Nutrition Programs Integrity final rule.

- Provides States with the option to implement a 5-year Administrative Review (AR) cycle, and to align it with the Food Service Management Company (FSMC) review cycle.

- These provisions have a compliance date of July 1, 2024.

- Visit our policy memos [page](#) for more information.

CACFP 04-2024

- SA has discretion to use fiscal action for repeat violations of:
  - Food quantities
  - WGR foods
  - Milk types
  - Vegetable subgroups
  - Dietary specifications (calories, saturated fat, trans-fat)

- Fiscal action is required by SA for repeat violations of:
  - Missing food components
  - Missing production records

- Applicable to reviews conducted by SA during Fiscal Year 2023-2024. Visit our policy memos page for more information.

Additional Information

New Institution Staff - Training

- NC CACFP CONNECTS Orientation
- Record Renewal Training

Farm to ECE Statewide Mapping System

North Carolina Farm to ECE Connections
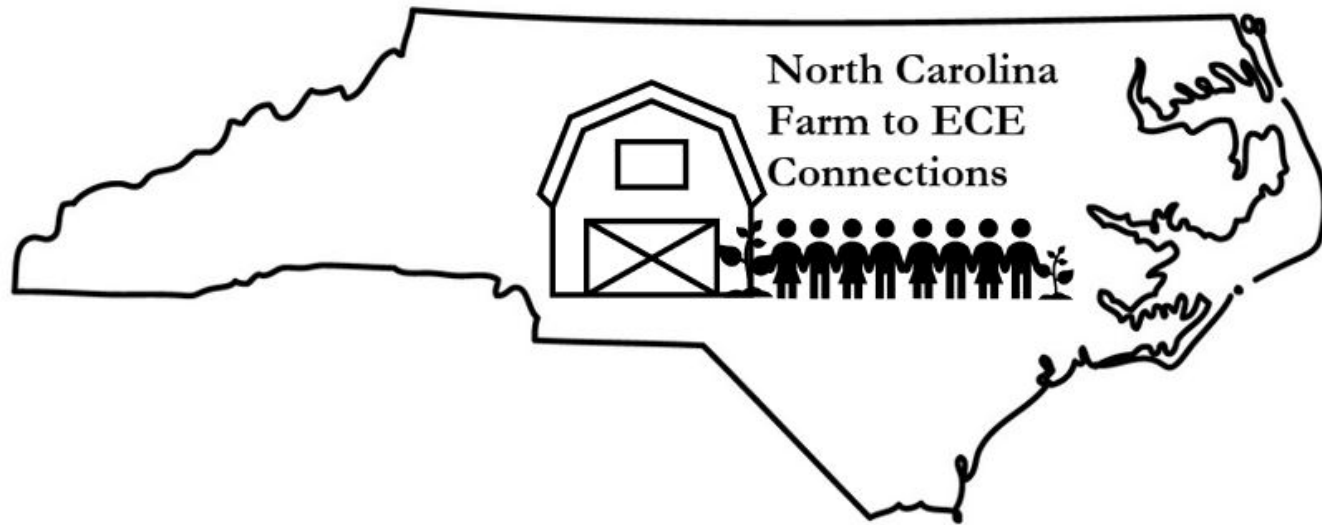
- Connect ECE providers to local farmers

- Ease purchasing of local foods

- County specific

- Healthier NC communities

Interest Survey: **https://www.surveymonkey.com/r/PCY6GLW**

Harvard Study for CACFP

- Survey purpose - to understand the experience childcare programs have with participating in the CACFP.

- 15-minute survey
  - Will ask general participation questions about the CACFP
  - Will also ask for a recent one-month menu to analyze meals served.

- Download the informational documents in the files pod for more information (available in English and Spanish).

IN CLOSING

QUESTIONS & ANSWERS

- Please use the "QUESTIONS" pod to submit your questions.

- We will review what we have time for that pertains to the relevance of the group.

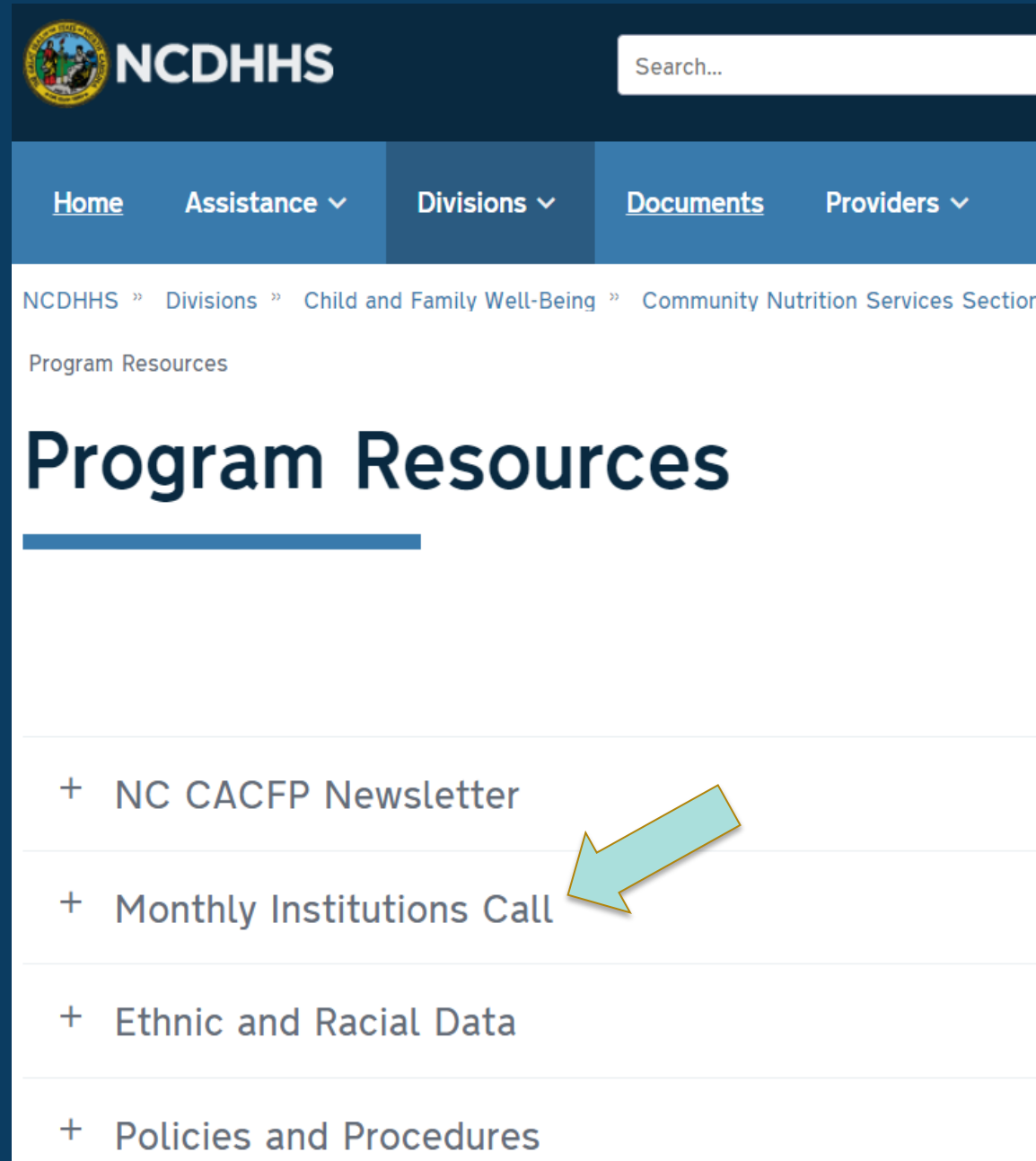- Questions that apply to one specific Institution will be handled offline.

MONTHLY INSTITUTION CALLS

The PowerPoints for the Institution calls are found on our website:

Program Resources Page

Click on "Monthly Institutions Call"

EVALUATION SURVEY

Please complete an evaluation survey to share your feedback with us

1. **Click on "EVALUATION SURVEY" below**
2. **Complete the survey questions**
3. **Click the blue "Submit" button**

North Carolina CACFP
Monthly Institution Call
Evaluation Survey

Thank you for attending the **Monthly Institution Call** for the North Carolina Child and Adult Care Food Program. Please indicate your responses to the below questions.

We appreciate your feedback.

The objectives of the call were clearly defined. *

○ Yes

○ No (Please explain)

The objectives were met. *

○ Yes

○ No (Please explain)

Participation and interaction were encouraged. *

○ Yes

○ No (Please explain)

Thank you for your time!
Next call is on **Friday, February 2**.