## Pre-ETS Application for Community Rehabilitation Partnership

*This application should be completed by applicants who do not*

*have a current award to provide Pre-ETS services.*

***You must complete the cover page in addition to this application form.***

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| Applicant Information |
| Organization Name: |       | Date: |       |
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| Targeted Contract Start Date(no sooner than 9/1/2024): |       | Targeted Contract End Date(min 6/max 12 mo from start): |       |
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| Performance Requirements |
| 1. Describe your targeted student population (*RACRP, Sec IV, A)*:
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| 1. Attach a copy of your organization’s mission, history, and primary purpose (*RACRP, Sec IV, B)*. [ ]
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| 1. Attach a copy of your up-to-date organizational chart and list of Board Members with the members’ offices and professional affiliations (*RACRP, Sec IV, B).* [ ]
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| 1. Attach a copy of your organization’s customer satisfaction and customer complaint policies (*RACRP, Sec IV, B)*. [ ]
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| 1. Attach a copy of your workplace policies addressing ADA, EEO, and OSHA (*RACRP, Sec IV, B).*  [ ]
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| 1. Attach a list of your Pre-ETS program positions, including a job description of the roles and responsibilities for each position, and the name of the employee (if the position is currently filled). Include a posting summary for any currently vacant positions that will be used to support the program *(RACRP, Sec IV, B)*. [ ]
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| 1. Attach copies of any licenses, certifications, or accreditations maintained by your agency related to the Pre-ETS performance requirements *(RACRP, Sec IV, B)*. [ ]
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| 1. Describe your organization’s capacity for carrying out Pre-ETS services with the students described in Item 1. Indicate any existing relationships with school partners, community partners, and local VR staff and how you have developed partner buy-in and commitment to generating student referrals. *(RACRP, Sec IV, B):*
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| 1. Describe the location of your Pre-ETS Services (e.g., schools, classrooms, workplaces, community locations, or locations operated by the Applicant) *(RACRP, Sec IV, C):*
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| 1. Indicate your response to the following: The Applicant organization named here will provide Pre-ETS services in locations which are safe and accessible to student participants in accordance with Sections 504 and 508 of the Rehabilitation Act of 1973, as amended (U.S.C. §794), and the Architectural Barriers Act of 1968 (42 U.S.C. §4151 et seq.) *(RACRP, Sec IV, C)*.
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| **YES** | [ ]  | **NO** | [ ]  |
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| 1. Indicate your response to the following: Any work-based learning experiences coordinated by my organization will be provided in integrated community settings and within operations for which employees are compensated competitively. *(RACRP, Sec IV, C).*
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| **YES** | [ ]  | **NO** | [ ]  |
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| 1. Program of Services and Program Milestones: Complete and attach the *Pre-ETS Standard Milestone Selection Page* to indicate the standard milestones you will make available and the number of student outcomes you intend to achieve in each standard milestone area *(RACRP, Sec IV, D).* [ ]
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| 1. Describe how you plan to make the standard milestones you selected in Item 12 above available to the student population indicated in Item 1 above. Discuss whether you will provide services 1:1 or in groups and your anticipated program schedule (frequency of sessions, sequence of milestones, and whether any milestones will be provided to a student simultaneously). *(RACRP, Sec IV, D):*
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| 1. List the curricula and assessment instruments you intend to use to deliver the Standard Pre-ETS Milestones you have selected in Item 12 above *(RACRP, Sec IV, D, iii):*
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| *Please note that successful applicants will be required to submit/update additional assurances as outlined in the RACRP, Section VI, Subsection D, if a partnership agreement is executed.* |