



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**
Office of the Controller

ROY COOPER • Governor
KODY H. KINSLEY • Secretary
LAKETHA M. MILLER • Controller

June 6, 2024

Dear County Director of Social Services:

Subject: “**Child Welfare Service Pre-Training**”

Effective beginning with **May 2024** services reimbursed **June 2024**, for all DSS Counties, including Native American. Counties will use the following coding to report cost for Child Welfare Service Training expenditures for reimbursement on their DSS-1571 reports.

Part 1A(Services) Please activate Function Code 07 with

<u>Column</u>	<u>Description</u>	<u>App Code</u>	<u>FFP</u>	<u>CFDA#</u>
12	Pre-Training CWS 75%	288	75% Fed 25% Cnty	93.658
<u>Column</u>	<u>Description</u>	<u>App Code</u>	<u>FFP</u>	<u>CFDA#</u>
11	Pre-Training CWS	285	50% Fed 50% Cnty	93.658

Part 1A(Services) Please activate Function Code 05 with

<u>Column</u>	<u>Description</u>	<u>App Code</u>	<u>FFP</u>	<u>CFDA#</u>
18	Non-Reim Pre-TrainCWS	307	100%Cnty	N/A

Part II: (There are no Part II coding requirements.)

Part IV: (There are no Part IV coding requirements.)

The related costs for “**Child Welfare Service Pre-Training**” are not capped funds and will not be tracked on the XS 411C report. Overhead in your NC-CoReLS software is applied to all service supports for application codes 288, 285, and 307.

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • OFFICE OF THE CONTROLLER

LOCATION: 1050 Umstead Drive, Spruill Annex, Raleigh, NC 27603
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For additional instruction regarding SIS change notice information, please refer to the following link: <https://policies.ncdhhs.gov/divisional-n-z/social-services/services-information-system-sis/sis-change-notices>, and Fiscal DCDL [County Director Letters | NCDHHS](#). If you have any questions concerning these reporting procedures, please contact your appropriate Local Business Liaison or County Administration Accounting Unit at (919) 527-6150 or you may send an email to CNTY.ADMIN@dhhs.nc.gov.

Sincerely,

DocuSigned by:

Laketha M. Miller

423C6C605E08405...

Laketha M. Miller

LMM/md

cc: Carla West
Suzanne Beasley
Richard Stegenga
Lem Harris
Myra K. Dixon
Tiffiney Newton
Kim Goodwin
Shauna Cuffee
Local Business Liaison
DSS-1571 Contact Personnel

DS
SB

DS
LH

DS
MD