

# Request for Applications Questions and Answers

## North Carolina Refugee Health Promotion Program

August 13, 2021

### Is the RFA in Microsoft Office Word format available online?

The RFA is now available in Word format on the NC DHHS Public Notices webpage:  
<https://www.ncdhhs.gov/divisions/social-services/public-notice>

### What is the total award amount for the Health Promotion grant?

*Estimated Range of Awards: \$45,000- \$95,000*

*Ceiling on Amount of Individual Awards: \$95,000*

### Can an applicant request to decrease the contract period from twelve months to nine months (October 1, 2021 – June 30, 2022)?

*Yes, an applicant can request a shorter contract period nine months. Please include the reason for the request.*

### Can documents submitted in the Refugee Support Services Contract Package renewal back in February 2021, be resubmitted as part of the RFA?

*Yes, provided the documents are still current.*

### What type of insurance does a contractor need to provide for staff driving clients in personal vehicles?

*Per the General Terms and conditions of the contract:*

*“Non-Owned Vehicle Insurance:*

*(4) **Automobile Liability Insurance:** The Contractor shall provide automobile liability insurance with a combined single limit of \$500,000.00 for bodily injury and property damage; a limit of \$500,000.00 for uninsured/under insured motorist coverage; and a limit of \$2,000.00 for medical payment coverage. The Contractor shall provide this insurance for all automobiles that are:*

*(A) owned by the Contractor and used in the performance of this contract;*

*(B) hired by the Contractor and used in the performance of this contract; and*

*(C) owned by Contractor's employees and used in performance of this contract ("non-owned vehicle insurance"). Non-owned vehicle insurance protects employers when employees use their personal vehicles for work purposes. Non-owned vehicle insurance supplements, but does not replace, the car-owner's liability insurance.*

*The Contractor is not required to provide and maintain automobile liability insurance on any vehicle – owned, hired, or non-owned -- unless the vehicle is used in the performance of this contract.*