

North Carolina Department of Health and Human Services
Division of Public Health
Section/Branch: Epidemiology Section - Communicable Disease Branch

RFA Questions and Answers

RFA # A399

RFA Title: COVID-19 Support for County Confinement Facilities

Addendum Number: 1

Date: March 14, 2022

Questions and Answers *(list all questions and answers in numerical order)*

1. Question:

I have tried to find a pamphlet or other printed material that could be given to detainees on infection prevention from COVID-19. Do you know where I can find one? I am trying to determine how much it will cost to print these so I can budget for them in the grant.

Answer:

Here is the link for the CDC printed material for detainees [Guidance For People Living in Prisons and Jails \(cdc.gov\)](#) and other various material you may be able to use [Print Resources | CDC](#).

NCCHC also has some good information and printouts you may be able to use found here [Downloadable Materials/Video \(ncchc.org\)](#)

Our team will also be producing materials, but they will not be available for several months. We will send out notification prior to releasing the materials.

2. Question:

I have reviewed the information on A399 but am unable to locate a link to access the actual application, to begin our approval process. Can you please direct me to the proper link, so that we may apply for these funds?

Answer:

You can find the application components within the RFA link on the Corrections Team webpage located here [NCDHHS Communicable Disease Branch Corrections Team | NCDHHS](#). Also, this is a direct link to the application which begins on page 22 ([RFA A399](#)).

3. Question:

I don't understand what you want in the cover letter. There are five bullet points to include but I'm unsure if this is all you want or if you want more of a narrative about the project and/or an introduction about our agency. Can you provide some direction on what you are looking for?

Answer:

The bullet points are the required pieces of information, but the letter can be as brief or long as you like. It is an opportunity for you to provide a brief introduction to your agency/facility and/or an overview of plans for the award.

4. Question:

I'm not clear on if we're submitting the Acknowledgment letter or requesting an electronic copy of the application. Would you also, kindly clarify if we need to register for GRANTSolutions and REDCap for Financial reporting?

Answer:

Within the RFA ([RFA A399](#)), page 22 begins the application and includes the checklist of required supplemental documents as well. The completed application can be emailed back to NCDHHSCorrectionsTeam@dhhs.nc.gov following the instructions within the RFA. No need to register on those platforms, the overarching CDC grant agreement is with DPH, and the Correction Team will be managing the grant.

5. Question:

I noticed that one of the Indirect allowable costs was depreciation. So, the question is depreciation of what. Does that include depreciation of the detention facility itself and what rate per year and where would I find a formula for such depreciation.

Answer:

There is not a specific calculation for depreciation. We would need to know what the proposed project is to be able to advise if it is considered allowable. Minor renovations are included within allowable costs, but there are maximum amounts associated and the purpose has to be COVID related.

6. Question:

Can you provide a clarification of what this money might be used for?

Answer:

Allowable costs can be found within the RFA A399 ([RFA A399](#)), page 18 and are also listed below:

Allowable Costs:

Recipients should consider requesting the following when developing the Detection & Mitigation of COVID-19 in Confinement Facilities budgets:

- Personnel (term, temporary, students, consultant and/or contract staff, etc.) related to COVID-19 testing and mitigation efforts
- Overtime pay for staff related to testing and mitigation efforts
- Additional COVID testing supplies and PPE
- COVID processing lab equipment
- Biohazard Removal Vendor Contract
- Temporary Medical/Custody Staff for COVID-19 testing and contact tracing

- Software or systems to assist with electronic reporting & documentation related to COVID-19 testing and mitigation that may be translatable to other diseases
- Minor renovations

7. Question:

Is it allowable to supplement funding for a Detention Officer salary that will be responsible for all testing, educating, mitigation and reporting requirements of the grant? Are temperature scanners an allowable cost? Would a touchless body scanner with a built-in thermal component be allowable?

Answer:

Overtime for a detention officer responsible for all testing, educating, mitigation and reporting requirements of the grant are covered. Temperature scanners are an allowable cost. Body scanners are not covered with this funding. Please refer to the answer in question #6 above as well as RFA A399 ([RFA A399](#)), page 18 for the list of allowable costs.