North Carolina WIC Program

The following changes are deemed substantive and, therefore, require amendments and Regional Office approval:

- Policy changes required by legislation, FNS policy, or the State agency.
- Changes to WIC Nutrition Risk criteria.
- Changes affecting participant benefits or vendor management.
- Changes in local agency operations.
- Changes in the monitoring/oversight of vendors and/or local agencies.
- Any other operational changes aimed at improving or enhancing program delivery or accountability (i.e., installation of a new or revised management information system (MIS), or electronic benefits transfer (EBT) system.)
- Changes in related State procedures (such as within the State Treasurer's Office).

Fill in the following table to reflect all substantive amendments (described above) requiring FNS review and approval (add additional rows, as needed).

Section	Document Name/Type	Page/Question Number	Description of Amendment
Section III: State agency Operations	*II. Nutrition Services*	Page 10 A. Nutrition Education 7. Breastfeeding Peer Counseling, c.	NC has approximately 123 WIC peer counselors.
		Page 10 A. Nutrition Education 7. Breastfeeding Peer Counseling, d	Added question. NC has approximately 88 designated breastfeeding experts.
		Page 10 A. Nutrition Education 7. Breastfeeding Peer Counseling, e.	NC has 85 local agencies.

Section	Document Name/Type	Page/Question Number	Description of Amendment
		Page 11 A. Nutrition Education 7. Breastfeeding Peer Counseling, j.	Added question. NC Defined job parameters and job descriptions for designated breastfeeding expert.
Section III: State agency Operations	*II. Nutrition Services*	B. Food Package Design 1. Authorized WIC-Eligible Foods, b.	NC WIC considers the participant cultural consideration when authorizing WIC-eligible foods as substitutions within a category.
		C. Staff Training, page 17	WIC Nutrition Risk Criteria training as needed. Screening Protocol (if applicable) training as needed. Nutrition and breastfeeding assessment techniques as needed. Delivery of nutrition education remotely as needed.

Fill in the following table to reflect changes related to the American Rescue Plan Act (ARPA, P.L. 117-2) which required Regional Office approval before being implemented (add additional rows, as needed). Additional information about the waivers available to support flexibilities for outreach, innovation, and modernization can be found on the WIC Modernization site.

Section	Document Name/Type	Page/Question Number	Description of Amendment
Section III: State agency Operations	*FAC I – Vendor and Farmer Management*	*Section B. Vendor Training*	***Example:*** *Submitted updated process*
Section III: State agency Operations	*IX. Food Delivery and Food Instrument Accountability and Control*	*Section A. Food Delivery and Food Instrument Control Overview*	***Example:*** *Submitted updated processes describing how the State plans to ensure applicants can receive food benefits in a timely manner based on acceptance of the national remote benefit issuance's waiver; see attached format outlining updated polices.*
Section III: State agency Operations	*VII Certification, Eligibility and Coordination of Services*	*Section B. Nutrition Risk Determination, Documentation and Priority Assignment*	***Example:*** *Submitted updated processes describing how the State plans to ensure anthropometric data is collected and assessed beyond the 60-day deferral based on acceptance of national physical presence waiver; see attached format outlining updated policies.*

The following templates are available for State agencies to use as a guide when submitting updated policies to their respective Regional Offices. The templates relate to the opt-in remote benefit issuance and physical presence waivers described in the February 1, 2023 letter: *Additional WIC Flexibilities to Support Outreach, Innovation, and Modernization Efforts through ARPA Nationwide Waivers – Supporting Remote WIC Operations*. The template is only a guide, and it is not required that State agencies follow this format.

Remote Benefits Issuance Waiver Amendment Template

State Agency:		
Waiver Type		
Waiver Expire Date:		
Policy and Procedures Modified:		
State agency has policies in place for remote benefit issuance.	Yes ☐	No ☐
Describe additional changes to current policy, where applicable:		
State agency has policies to maintain integrity in issuing benefits remotely.	Yes ☐	No ☐
Describe additional changes to current policy, where applicable:		
State agency has policies in place to mail food instruments to participants	Yes ☐	No ☐
Describe additional changes to current policy, where applicable.		

Physical Presence Waiver Amendment Template

State Agency:		
Waiver Type		
Waiver Expire Date:		
Policy and Procedures Modified:		
State agency has policies in place for physical presence waiver.	Yes ☐	No ☐
Describe additional changes to current policy, where applicable:		
State agency has policies to maintain integrity when certifying applicants/participants remotely.	Yes ☐	No ☐
Describe additional changes to current policy, where applicable:		
State agency has policies in place to document virtual certification under the physical presence waiver.	Yes ☐	No ☐
Describe additional changes to current policy, where applicable.		
State agency has policies in place to meet the requirements of collecting anthropodermic data. **Note:** *Anthropometric data to be collected no later than 60 days of certification, so long as the participant is determined to have at least one qualifying nutritional*	Yes ☐	No ☐

risk at the time of certification, and the State agency has implemented/has a plan for procedures to ensure receipt of data.		
Describe additional changes to current policy, where applicable.		