North Carolina WIC Program

The following changes are deemed substantive and, therefore, require amendments and Regional Office approval:

- Policy changes required by legislation, FNS policy, or the State agency.
- Changes to WIC Nutrition Risk criteria.
- Changes affecting participant benefits or vendor management.
- Changes in local agency operations.
- Changes in the monitoring/oversight of vendors and/or local agencies.
- Any other operational changes aimed at improving or enhancing program delivery or accountability (i.e., installation of a new or revised management information system (MIS), or electronic benefits transfer (EBT) system.)
- Changes in related State procedures (such as within the State Treasurer's Office).

Fill in the following table to reflect all substantive amendments (described above) requiring FNS review and approval (add additional rows, as needed).

Section	Document Name/Type	Page/Question Number	Description of Amendment
Section III: State agency Operations	*IX Food Delivery & FI Accountability & Control*	*Page: 2 / 5.*	*Added Question:* *Does the State agency use the NUPC database* *Response: No. (Not available)*

Fill in the following table to reflect changes related to the American Rescue Plan Act (ARPA, P.L. 117-2) which required Regional Office approval before being implemented (add additional rows, as needed). Additional information about the

waivers available to support flexibilities for outreach, innovation, and modernization can be found on the WIC Modernization site.

Section	Document Name/Type	Page/Question Number	Description of Amendment
Section III: State agency Operations	*IX Food Delivery & FI Accountability & Control*	*Page 16-17/ F. Special FI Issuance Accommodations*	*Section F is updated in accordance with North Carolina WIC Program Manual Chapter 8 regarding mailing Food Instruments.*

The following templates are available for State agencies to use as a guide when submitting updated policies to their respective Regional Offices. The templates relate to the opt-in remote benefit issuance and physical presence waivers described in the February 1, 2023 letter: *Additional WIC Flexibilities to Support Outreach, Innovation, and Modernization Efforts through ARPA Nationwide Waivers – Supporting Remote WIC Operations*. The template is only a guide, and it is not required that State agencies follow this format.

Remote Benefits Issuance Waiver Amendment Template

State Agency:		
Waiver Type		
Waiver Expire Date:		
Policy and Procedures Modified:		
State agency has policies in place for remote benefit issuance.	Yes ☐	No ☐
Describe additional changes to current policy, where applicable:		
State agency has policies to maintain integrity in issuing benefits remotely.	Yes ☐	No ☐
Describe additional changes to current policy, where applicable:		
State agency has policies in place to mail food instruments to participants	Yes ☐	No ☐
Describe additional changes to current policy, where applicable.		

Physical Presence Waiver Amendment Template

State Agency:		
Waiver Type		
Waiver Expire Date:		
Policy and Procedures Modified:		
State agency has policies in place for physical presence waiver.	Yes ☐	No ☐
Describe additional changes to current policy, where applicable:		
State agency has policies to maintain integrity when certifying applicants/participants remotely.	Yes ☐	No ☐
Describe additional changes to current policy, where applicable:		
State agency has policies in place to document virtual certification under the physical presence waiver.	Yes ☐	No ☐
Describe additional changes to current policy, where applicable.		
State agency has policies in place to meet the requirements of collecting anthropodermic data. **Note:** *Anthropometric data to be collected no later than 60 days of certification, so long as the participant is determined to have at least one qualifying nutritional*	Yes ☐	No ☐

risk at the time of certification, and the State agency has implemented/has a plan for procedures to ensure receipt of data.		
Describe additional changes to current policy, where applicable.		