

Resource Guide for Case Managers Lifting of the Federal Public Health Emergency

This resource is developed to serve as a quick reference guide for case managers as cases are transitioning out of the Public Health Emergency in May 2023. **Case managers should continue to utilize job aids found in NC FAST Help and NC FAST Learning Gateway as the links to the job aids and web-based trainings referenced in this document will not be updated as job aids are edited and changed.** (To access the links case managers may need to hold the Control button while the link is selected.)

Sanctions

- [Accepting or Disregarding a System-Recommended Sanction](#)
- [Creating of Disregarding an Active Sanction](#)
- [Editing or End Dating Sanctions](#)
- [Disregard a System Recommended Sanction](#)
- [Disregarding or Overriding a Sanction](#)

Assigning Protective Payees

- [Adding a Protective Payee to a Cash Assistance Product Delivery Case](#)

Extension Evidence

After conducting desk reviews case managers will edit the extension evidence for identified time limit.

- [Entering Work First Time Limit Extension Evidence](#)
- [Evidence Start and End Dates](#)

60 – Month Federal Time Limit

- [Entering TANF time from other states](#) (*countable assistance history job aid*)

24 – Month Time Limit

These job aids will assist case managers with adjusting the 24 – month state time limit in the event there are months which can be removed from the 24 – month time limit.

- [Entering Work First State Exemptions](#)
- [Ending Work First State Exemptions](#)

Issuing WF Benefit Payments

Case managers will resume issuing WF Benefit payments with the benefit month of July (payments issued in August).

- [Issuing or Releasing WF Payments](#)

Appeals and Hardship Exemption Hearings

- [Creating a Cash Assistance Time Limit Extension Appeal Hearing](#)
- [Creating a Cash Assistance Time Limit Hardship Exemption Appeal Hearing](#)

NC FAST Learning Gateway Web Based Trainings

- [Work First Section 105 State 24-Month Time Clock](#)
- [Work First Section 105 Federal 60-month Time Clock](#)
- [Work First State 60-Month Time Clock](#)
- [Work First Section 116 Child Support Referrals and Sanctions](#)
- [Work First Section 120 Sanctions](#)